



Minutes of the  
**ARLETA NEIGHBORHOOD COUNCIL (ANC)**  
**GENERAL BOARD MEETING**  
**Tuesday, July 19, 2016**

at Branford Park Child Care Center, 13310 Branford St., Arleta, CA 91331

ANC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks (“”) at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda. In keeping with the ANC bylaws, the chair does not vote unless it affects the outcome.

**I. Call to Order and Pledge of Allegiance**

President John Hernandez called the Meeting to order at 6:40 p.m. The Pledge of Allegiance was led by Ray Duran. Roll Call was taken by the Secretary. Nine of the ten Board Members were present at the Roll Call: Olivia Chavez, Raymond Duran, Jaime Gallo, Danna Gutierrez, John Hernandez, Loyce Lacson, Kelly Magallanes, Bryan Ramirez and Margaret Shoemaker. Jesus Barron was absent (excused). The ANC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is nine (see <http://www.arletanc.org/wp-content/uploads/2015/09/ANC-Approved-Bylaws-090115SS.pdf>), so the Board could take such votes. Ten of the 17 Board Seats were filled (by election or appointment) (new Board Member Gary Gallon was appointed during below Item #XVI). Seven Board Seats were vacant: Business, Home/Condo Owner (2), Renters (2) and Seniors (2); to apply, see [www.ArletaNC.org](http://www.ArletaNC.org). Also attended: 20 Stakeholders and Guests.

**II. President’s Message - Commitments**

Mr. Hernandez requested and there was a moment of silence in support of law enforcement personnel.

**III. Comments/Announcements from Government Officials**, including

- a. Congressman Tony Cardenas  
Nigel Sanchez, Field Representative for U.S. 29th District of California  
Congressman Tony Cardenas (ofc. 818-781-7407;  
Nigel.Sanchez@mail.house.gov; <http://cardenas.house.gov>), replacing Jack

Sriipoona, introduced himself.

b. State Senator Bob Hertzberg -- No representative was present, no report.

c. Assemblywoman Patty Lopez -- No representative was present, no report.

d. Councilmember Nury Martinez

Elizabeth Jimenez, Field Deputy for L.A. City District Six Councilmember Nury Martinez (office 818-771-0236; Elizabeth.Jimenez@LACity.org; <http://CD6.LACity.org>), announced the July 29<sup>th</sup> Movie Night and August 2<sup>nd</sup> National Night Out.

e. L.A.U.S.D Board Member Monica Ratliff

Julio Anleu, Field Deputy for LAUSD Board Member Monica Ratliff (ofc. 818.232.5445; cell 818.935.7049; Julio.Anleu@lausd.net; <http://Ratliff.LASchoolBoard.org>), reported that school re-starts August 16th. There was vandalism at Sharp Elementary School; if you see suspicious activity at a school, call 9-1-1.

f. Monica Rodriguez Board of Public Works Commissioner -- No representative was present, no report.

g. Other Government Agencies

Melvin Canas, Neighborhood Empowerment Analyst, L.A. Dept. of Neighborhood Empowerment (DONE) (818.374.9895; cell 323-972-7782; Melvin.Canas@LACity.org; [www.EmpowerLA.org](http://www.EmpowerLA.org)), reminded that the "Budget package is due September 1<sup>st</sup>."

#### **IV. Report from L.A.P.D Senior Lead Officer and/or L.A.F.D Representatives**

Police Dispatchers explained the response process. Loud noise any time of day can be considered "disturbing the peace." Call the Police non-emergency phone number 1-877-ASK-LAPD (275-5273) about loud parties, fireworks and more. Information, including photos, also can be reported through the MyLA311 phone app. They reminded that the 9-1-1 emergency phone number only is for "life-threatening emergencies"; 70% of calls were non-emergencies. Police station tours are available. More Dispatchers are needed. A Senior Lead Officer reported that "crime is up throughout the City . . . don't leave any valuables [in vehicles] . . . be . . . vigilant . . . keep your cars locked." Crime maps and newsletters are available at [www.LAPDOnline.com](http://www.LAPDOnline.com).

#### **V. General Public Comments on Items Not Listed on Agenda.** – None.

#### **VI. Presentation** – None

#### **Board Business:**

**VII. Motion/Discussion/Vote** on approval of ANC Board Minutes

a. May 17, 2016

**MOTION** (by Mr. Ramirez, seconded by Ms. Chavez): The Arleta Neighborhood Council approves the Minutes of its May 17, 2016 General Board Meeting as written.

**MOTION PASSED** unanimously by a roll call vote of eight of the nine eligible voters present with all eight in favor (“Yes” or “Aye”) (Chavez, Duran, Gallo, Gutierrez, Lacson, Magallanes, Ramirez and Shoemaker); zero opposed; zero abstained.

**VIII. Motion/Discussion/Vote** on Approval of attendance from June 21, 2016 ANC meeting that was cancelled due to lack of quorum.

Mr. Hernandez explained that “no Board action was taken” then.

**MOTION** (by Ms. Shoemaker, seconded by Ms. Magallanes): The Arleta Neighborhood Council accepts the attendance from June 21, 2016 ANC meeting that was cancelled due to lack of quorum.

**MOTION PASSED** unanimously by a roll call vote of eight of the nine eligible voters present with all eight in favor (“Yes” or “Aye”) (Chavez, Duran, Gallo, Gutierrez, Lacson, Magallanes, Ramirez and Shoemaker); zero opposed; zero abstained.

**IX. Motion/Discussion/Vote** on the Monthly Treasurers Report, including the Monthly Expenditure Report (M.E.R)

a. May 2016

Ms. Magallanes distributed copies of and reviewed the ANC “May Monthly Expenditure Report.”

**MOTION** (by Ms. Magallanes, seconded by Mr. Gallo): The Arleta Neighborhood Council approves its May 2016 Monthly Expenditure Report.

**MOTION PASSED** unanimously by a roll call vote of seven of the eight eligible voters present with all seven in favor (“Yes” or “Aye”) (Chavez, Duran, Gallo, Lacson, Magallanes, Ramirez and Shoemaker); zero opposed; zero abstained. Ms. Gutierrez was ineligible to vote due to not yet being of age (18) to vote on financial matters.

b. June 2016

Ms. Magallanes distributed copies of and reviewed the ANC “June Monthly Expenditure Report.”

**MOTION** (by Ms. Chavez, seconded by Mr. Ramirez): The Arleta Neighborhood Council approves its June 2016 Monthly Expenditure Report.

**MOTION PASSED** unanimously by a roll call vote of seven of the eight eligible voters present with all seven in favor (“Yes” or “Aye”) (Chavez, Duran, Gallo, Lacson, Magallanes, Ramirez and Shoemaker); zero opposed; zero abstained. Ms. Gutierrez was ineligible to vote due to not yet being of age (18) to vote on financial matters.

- X. **Motion/Discussion/Vote** on a possible board action to act on [see the below Motion].

**FUNDING MOTION** (by Mr. Gallo, seconded by Ms. Magallanes): The Arleta Neighborhood Council accepts the recommendation from the ANC CIC Committee to approve the purchase of 500 t-shirts not to exceed \$3,000.

**FUNDING MOTION PASSED** unanimously by a roll call vote of seven of the eight eligible voters present with all seven in favor (“Yes” or “Aye”) (Chavez, Duran, Gallo, Lacson, Magallanes, Ramirez and Shoemaker); zero opposed; zero abstained. Ms. Gutierrez was ineligible to vote due to not yet being of age (18) to vote on financial matters.

- XI. **Motion/Discussion/Vote** on a possible board action to [see the below Motion].

**FUNDING MOTION** (by Ms. Magallanes, seconded by Ms. Chavez): The Arleta Neighborhood Council will allocate \$2,375 to El Rancherito Carniceria & Restaurant to purchase food for National Night Out for up to 500 stakeholders to be held on August 2, 2016 at Branford Park.

**FUNDING MOTION PASSED** unanimously by a roll call vote of seven of the eight eligible voters present with all seven in favor (“Yes” or “Aye”) (Chavez, Duran, Gallo, Lacson, Magallanes, Ramirez and Shoemaker); zero opposed; zero abstained. Ms. Gutierrez was ineligible to vote due to not yet being of age (18) to vote on financial matters.

- XII. **Motion/Discussion/Vote** on a possible board action to [see the below Motion].

**FUNDING MOTION** (by Ms. Magallanes, seconded by Ms. Lacson): The Arleta Neighborhood Council will allocate \$1,374 to purchase refreshments from RaspadoXpress for National Night Out for up to 500 stakeholders to be held on August 2, 2016 at Branford Park.

**FUNDING MOTION PASSED** unanimously by a roll call vote of seven of the eight eligible voters present with all seven in favor (“Yes” or “Aye”) (Chavez, Duran, Gallo, Lacson, Magallanes, Ramirez and Shoemaker); zero opposed; zero abstained. Ms. Gutierrez was ineligible to vote due to not yet being of age (18) to vote on financial matters.

- XIII. **Motion/Discussion/Vote** on a possible board action to [see the below Motion].

**FUNDING MOTION** (by Ms. Magallanes, seconded by Ms. Lacson): The Arleta Neighborhood Council will allocate \$275 to Illusions by Allen for entertainment for National Night Out to be held on August 2, 2016 at Branford Park.

**FUNDING MOTION PASSED** unanimously by a roll call vote of seven of the eight eligible voters present with all seven in favor (“Yes” or “Aye”) (Chavez, Duran, Gallo, Lacson, Magallanes, Ramirez and Shoemaker); zero opposed; zero abstained. Ms. Gutierrez was ineligible to vote due to not yet being of age (18) to vote on financial matters.

**XIV. Motion/Discussion/Vote** on a possible board action to [see the below Motion].

**FUNDING MOTION** (by Ms. Chavez, seconded by Ms. Lacson): The Arleta Neighborhood Council will allocate up to \$440 to rent stage a for National Night Out from AAA Rents and Events to be held on August 2, 2016 at Branford Park.

**FUNDING MOTION PASSED** unanimously by a roll call vote of seven of the eight eligible voters present with all seven in favor (“Yes” or “Aye”) (Chavez, Duran, Gallo, Lacson, Magallanes, Ramirez and Shoemaker); zero opposed; zero abstained. Ms. Gutierrez was ineligible to vote due to not yet being of age (18) to vote on financial matters.

**XV. Motion/Discussion/Vote** on a possible board action to [see the below Motion].

**FUNDING MOTION** (by Mr. Ramirez, seconded by Ms. Chavez): The Arleta Neighborhood Council will allocate \$550 rent the Movie Zootopia from Swank Motion Pictures for Movie in the Park Event to be held on July 29, 2016 at 7:00 Branford Park.

**DISCUSSION:** Ms. Chavez received an email confirming the \$550 cost. Ms. Magallanes reminded that documentation must be submitted to DONE by 30 days before events; she will try to have it approved.

**FUNDING MOTION PASSED** unanimously by a roll call vote of seven of the eight eligible voters present with all seven in favor (“Yes” or “Aye”) (Chavez, Duran, Gallo, Lacson, Magallanes, Ramirez and Shoemaker); zero opposed; zero abstained. Ms. Gutierrez was ineligible to vote due to not yet being of age (18) to vote on financial matters.

**XVI. Motion/Discussion/Vote** on a possible board action to fill vacancies on the Arleta NC.

- a. Homeowner 2 Seat
- b. Business Owner 1 Seat
- c. Renters 2 Seat
- d. Seniors 2 Seats

Mr. Hernandez reported having received an application for the Senior Seat from Gary Gallon. Mr. Gallon described his background and desire to serve. Mr.

Hernandez explained expectations of Board Members and qualifications for the Senior Seat.

**MOTION** (by Ms. Magallanes, seconded by Ms. Lacson): The Arleta Neighborhood Council nominates Gary Gallon for appointment to its Senior Seat.

**MOTION PASSED** unanimously by a roll call vote of eight of the nine eligible voters present with all eight in favor (“Yes” or “Aye”) (Chavez, Duran, Gallo, Gutierrez, Lacson, Magallanes, Ramirez and Shoemaker); zero opposed; zero abstained.

*New Board Member Gary Gallon was Seated at this time, making ten Board Members present (the ANC quorum is nine).*

Mr. Hernandez noted that a Youth Seat also is available.

### **XVII. Committee Reports**

a. Executive - Required Training

Mr. Hernandez reminded Board Members to complete their Ethics Training and Funding Training, noting completions needed. Mr. Canas said Ethics Certificates need to be emailed to Rosters@EmpowerLA.org. He led Mr. Gallon and Ms. Gutierrez in reading aloud the Oath of Office.

b. Outreach

Ms. Chavez asked to “like us on Facebook.” She will post fliers at businesses.

c. Community Improvement Committee

Mr. Gallo submitted requests to the L.A. Bureau of Street Services for resurfacing and pothole repairs, and encouraged contacting him [at JGallo@ArletaNC.org] with more requests. He is seeking a CERT [Community Emergency Response Team; 818-756-9674; www.cert-la.com, lafdcert@LACity.org] training location the size of a small classroom. Mr. Hernandez reported that the work gloves arrived.

d. Budget

Ms. Lacson reported there will be a Board Retreat about the Budget and more.

### **XVIII. Motion Discussion/Vote** on possible board action to [see the below Motion].

Mr. Hernandez explained that, as an ad hoc Committee, it would be temporary.

**MOTION** (by Ms. Shoemaker, seconded by Ms. Lacson): The Arleta Neighborhood Council will create an ad hoc Bylaws Committee.

**MOTION PASSED** unanimously by a roll call vote of nine of the ten eligible voters present with all nine in favor (“Yes” or “Aye”) (Chavez, Duran, Gallo, Gallon, Gutierrez, Lacson, Magallanes, Ramirez and Shoemaker); zero opposed; zero abstained.

**XIX. Board Member Comments**

Mr. Duran reminded that Board Member “attendance is important.” Ms. Magallanes announces that she was resigning. Ms. Chavez announced an August 1<sup>st</sup> Outreach Committee Meeting. Ms. Gutierrez encouraged outreach about Movie Night and National Night Out.

**XX. General Public Comments**

Stakeholder Brandy Jones was concerned about homeless encampments in the Pacoima Wash “by Wentworth under the bridge” and large amounts of trash, and public safety. She said it’s gotten much worse in the last year. Mr. Hernandez encouraged contacting Ms. Jimenez.

**XXI. Adjournment and Next Board Meeting** – Planning Conference August 16, 2016

Branford Park Child Care Center,

Mr. Hernandez encouraged Board Members to think of goals.

**MOTION to ADJOURN** (by Mr. Hernandez, seconded by Mr. Duran).

**MOTION PASSED;** zero opposed; zero abstained.

The Meeting **ADJOURNED** at 8:03 p.m.

Minutes written by DL, possibly edited by ANC. *The first paragraph of some Items, Motions/Resolutions and other wording may have been directly copied from the Agenda.* The ANC Minutes page is <http://www.ArletaNC.org/board-minutes-and-agendas>.