

# Monthly Expenditure Report



Reporting Month: January 2024

Budget Fiscal Year: 2023-2024

NC Name: Arleta Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$24661.47	\$3095.76	\$21565.71	\$0.00	\$0.00	\$21565.71

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$28733.79	\$1899.90	\$21065.71	\$0.00	\$21065.71
Outreach		\$1195.86		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$14500.00	\$0.00	\$500.00	\$0.00	\$500.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$18572.32	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_ARLETAN	01/01/2024	Google Workspace	General Operations Expenditure	Office	\$79.20
2	PY ARLETA SELF STORAGE	01/02/2024	Arleta Self-Storage invoice and receipt for December 1 - 31, 2023. \$586.50	General Operations Expenditure	Office	\$586.50
3	PY ARLETA SELF STORAGE	01/04/2024	Arleta Self-Storage. Receipt for storage space January 1 - 31, 2024. \$520.00	General Operations Expenditure	Office	\$520.00
4	OFFICE DEPOT #889	01/05/2024	Office Depot receipt. Ink. January 5, 2024. \$73.35	General Operations Expenditure	Office	\$73.35
5	AMECI PIZZA & PASTA	01/16/2024	In-person board meeting. January 16, 2024. \$72.20.	General Operations Expenditure	Office	\$72.20
6	STAPLES INC	01/24/2024	Arleta desk signs for board member identification. Staples. January 22, 2024 \$328.30	General Operations Expenditure	Outreach	\$328.37
7	STAPLES DIRECT MALL	01/24/2024	Arleta NC - Outreach: Vacant open board seats. Cost: \$740.52 with mail service. Staples.	General Operations Expenditure	Outreach	\$740.52
8	VONS #3161	01/26/2024	Vons. Water for Arleta NC meetings. January 26, 2024. \$20.76	General Operations Expenditure	Office	\$20.76

9	VONS #3161	01/26/2024	Vons refund to reflect discount on product. Savings. January 26, 2024. \$8.08	General Operations Expenditure	Office	\$-8.08
10	ANDERSON TROPHY	01/26/2024	Arleta NC name tags for 3 new board members ordered from Anderson Trophy Company. Estimate and receipt: \$35.97	General Operations Expenditure	Office	\$35.97
11	PY ARLETA SELF STORAG	01/26/2024	Arleta Self-Storage. Paid on January 26, 2024 for Feb 1-29, 2024. \$520.00. \$10 increase included and authorized by Arleta NC board.	General Operations Expenditure	Office	\$520.00
12	VONS #3161	01/26/2024	Arleta NC Business Watch. January 26, 2024. Snacks. \$21.99	General Operations Expenditure	Outreach	\$21.99
13	VONS #3161	01/26/2024	Arleta NC Business Watch. LAPD Mission. Snacks and refreshments. \$104.98 January 26, 2024.	General Operations Expenditure	Outreach	\$104.98
<b>Subtotal:</b>						<b>\$3095.76</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
<b>Subtotal: Outstanding</b>						<b>\$0.00</b>