

Minutes of the
Arleta Neighborhood Council
Executive Committee

Wednesday, August 10, 2016 at Coco's Bakery Restaurant
13733 Roscoe Blvd. Panorama City, CA 91402

The meeting was called to order by President John Hernandez at 6:43 p.m.

Committee members present: John Hernandez (President)
 Margaret Shoemaker (Secretary)
 Loyce Lacson (Treasurer)

There was one stakeholder in attendance.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:

A stakeholder suggested that three apologies are owed from the Arleta Neighborhood Council (ANC) as a result of National Night Out:

1. Walgreens - was not asked to donate water for National Night Out until the day before the event. In addition, they were not offered space at the event as in past years.
2. Walmart Neighborhood Market - was reluctant to donate because they have done so for the past four years and they were disappointed that their logo was not on the event flyer. They need to be able to justify donations and the use of their logo would have accomplished that. Still, they consented to donate five \$20.00 gift cards.
3. Two stakeholders were turned away from receiving food after waiting in the long line. There was little advance warning to stakeholders that they needed tickets to receive food. It was suggested that the vendor should have offered to the stakeholders that they obtain tickets and allow them back to the front of the line. It was noted that these stakeholders were active long-time stakeholders in Arleta.

These suggestions were acknowledged and suggestions were discussed on how to prevent issues such as these at future events.

COMMITTEE MEMBER COMMENTS/ANNOUNCEMENTS:

President John Hernandez announced that he met with the engineers yesterday (August 9, 2016) at the site of the Arleta Sign. The project is moving forward.

ADMINISTRATIVE ITEMS - REVIEW AND ADOPTION OF MINUTES:

The minutes of the Joint Executive/Board Meeting of July 11, 2016 were reviewed and corrections were noted.

Motion 1 - Loyce Lacson (second by Margaret Shoemaker) - Move to accept the Joint Executive/Board Meeting Minutes of July 11, 2016 as corrected - Motion was carried with a unanimous vote.

DISCUSSION AND RECOMMENDATIONS OF ACTION ITEMS FOR THE TUESDAY, AUGUST 16, 2016 GENERAL BOARD MEETING AGENDA:

Issues such as an increase of wages for the minute taker and use of the existing web master came up and were discussed. It was agreed that items such as these will be included for discussion and decision during the budget planning for the 2016-2017 fiscal year.

The agenda for the August 16, 2016 General Board Meeting will include items that are due to the Department of Neighborhood Empowerment by September 1, 2016:

1. Strategic Plan
2. Outreach Survey
3. 2016-2017 Budget
4. Self-Assessment
5. Vote Form

In addition, the agenda will include:

1. The approval of prior meeting minutes and financial documents (MERS),
2. Accepting and possibly voting on ANC Board Openings, and
3. Comments from elected officials and/or their representatives. It was agreed that the time allowed for elected officials will be limited due to the extensive and possibly time consuming agenda for this meeting.

The meeting adjourned at 7:36 p.m.

