



Minutes of the
**ARLETA NEIGHBORHOOD COUNCIL (ANC)
JOINT EXECUTIVE COMMITTEE -- BOARD MEETING
Tuesday, March 8, 2016**

at First Assembly of God/Kids Korner, 9757 Arleta Ave., Arleta, CA 91331

ANC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks (“”)) at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

I. WELCOMING REMARKS

a. Call to Order

President John Hernandez called the Meeting to order at 6:31 p.m.

b. Committee roll call

Roll Call was taken by Mr. Hernandez. Three Executive Committee Members were present at the Roll Call: Veronica DeLara, John Hernandez and Kelly Magallanes. One Committee Member was absent: Olivia Chavez. Board Members Jaime Gallo and Ray Duran arrived later [see Item #2]. This ANC Committee quorum (the minimum number of Executive Committee Members needing to be present to take binding votes on Agendized Items) is three (see <http://www.ArletaNC.org/wp-content/uploads/2014/03/ANC-Bylaws-Amendments-012614SD.pdf>), so the Executive Committee could take such votes. All four Executive Committee Seats were filled (by election or appointment). No Executive Committee Seats were vacant. Also attending: six Stakeholders and Guests.

c. Self-Introductions of guests – No introductions were needed.

II. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Ken Ayeroff, Chief Operating Officer, Selective Real Estate Investments (818-995-4900; KAyeroff@SelectiveRE.com), and Site Manager of Napa Auto Parts near the Popeye’s Restaurant, and Ursula Lazo (ULazo@SelectiveRE.com), their Asset Manager, commented. They are a private company with investments “all over the Valley.” In 2008 they bought the “Blue Chip Stamp” building at Osborne and Woodman. He said “we make sure we or our tenants take care of our properties.” He said “the Kazi property” with the addresses 9000 Woodman and 14015 Osborne has had long-term problems with graffiti, trash and a homeless encampment. Mr.

Kazi owns many fast food franchises. They showed photos of the property. Mr. Ayeroff stated that “in 2012 there was a cleanup order and the property was liened.”

Board Member Jaime Gallo arrived at this time (6:36); Mr. Hernandez noted that, as the first non-Executive Committee Board Member to arrive, Mr. Gallo may speak during this Meeting.

Board Member Ray Duran arrived at this time (6:37); Mr. Hernandez noted that, as not the first non-Executive Committee Board Member to arrive, Mr. Duran cannot speak during this Meeting.

Ms. Lazo distributed “Time Line Details” regarding the property and a letter to the Committee with the photos. Mr. Ayeroff has “been working exclusively with Lorena for a couple of years . . . we just met Elizabeth Jimenez last week.” [Lorena Bernal, Field Deputy for L.A. City District Six Councilmember Nury Martinez (office 818-771-0236; Lorena.Bernal@LACity.org; <http://CD6.LACity.org>) and Elizabeth Jimenez, Field Deputy for L.A. City District Six Councilmember Nury Martinez (office 818-771-0236; Elizabeth.Jimenez@LACity.org; <http://CD6.LACity.org>)] He stated that “we’re in danger of losing our tenant” if the nearby property is not cleaned up. Ms. Lazo said “the franchisee is no longer doing any type of construction.” They asked for help resolving the problems. Mr. Ayeroff noted regarding Starbucks that “they’re not taking this corner.”

Mr. Hernandez invited Mr. Ayeroff and Ms. Lazo to comment at the April 15th Board Meeting at which City Attorney Mike Feuer and Ayelet Feiman, L.A. City Deputy Attorney, Neighborhood Prosecutor Program (818.374.6837; Ayelet.Feiman@LACity.org; <http://atty.LACity.org/Criminal/NeighborhoodProsecutorProgram/index.htm>) will be present. Mr. Ayeroff “will invite the franchisee or a representative.” Stakeholder Loyce Lacson encouraged involving Neighborhood Watches. Mr. Gallo encouraged including the Panorama City Neighborhood Council, since the property is on their border. Ms. Magallanes reported that “vending also is happening right in front . . . between Napa and [the property] on the sidewalk.” There was discussion of what actions to take.

III. COMMITTEE MEMBER COMMENTS/ANNOUNCEMENTS

a. President

Mr. Hernandez reported regarding DONE [the L.A. Dept. of Neighborhood Empowerment; 818.374.9895; www.EmpowerLA.org] charging the ANC \$4,000 for Election materials printing and \$2,500 for an Election Manager, neither of which were approved by the Board. Postcards were sent on behalf of the ANC without the ANC knowing or having approved the expenses or the action and no Election Manager has been assigned. Mr. Hernandez is working with Jorge Quezada on the Arleta gateway sign, drawings of which Mr. Hernandez just received.

b. Members

There were no comments or announcements at this time.

IV. PRESENTATIONS

- a. None

V. ADMINISTRATIVE ITEMS

- a. Review and Adoption of Minutes

MOTION (by Ms. DeLara, seconded by Ms. Magallanes): The Arleta Neighborhood Council approves the Minutes of its February 9, 2016 Executive Committee Meeting as written.

MOTION PASSED with zero opposed or abstained.

VI. MOTIONS & RESOLUTIONS

1. Discussion and recommendations of action items for General ANC Board Agenda. Mr. Hernandez reported that Dawn Cotterall of DWP Community Affairs (213-367-4208; Dawn.Cotterall@ladwp.com) will speak at the April 15th Board Meeting about their Groundwater Replenishment Project. The following also will be Agendized: the City's proposed Small Lot Subdivision Ordinance will be Agendized; an ANC Community Improvement Committee (CIC) Motion to allocate up to \$1,700 for 300 pairs of gloves; and a CIC Motion to allocate up to \$500 for "no dumping" signs and hardware. There was discussion of what ANC wording and/or image(s) to put on the gloves, which will be given away as an outreach tool, some sooner, and some later. There was discussion of reallocating funding to pay for it.

MOTION (by Ms. Magallanes, seconded by Ms. DeLara): The Arleta Neighborhood Council Executive Committee recommends that the ANC Board purchase 300 pairs of gloves with the ANC logo on them at a cost not to exceed \$1,700.

MOTION PASSED unanimously by a roll call vote; zero opposed; zero abstained.

There was extensive discussion about organizing a cleanup and who can vote on the above Motion at the Board Meeting.

MOTION (by Ms. Magallanes, seconded by Ms. DeLara): The Arleta Neighborhood Council Executive Committee recommends that the ANC Board lend the Arleta Watchdogs Neighborhood Watch tools and equipment for a neighborhood cleanup on March 19, 2016 from 8:00 a.m. – 12:00 p.m.

MOTION PASSED unanimously by a roll call vote; zero opposed; zero abstained.

Mr. Gallo reported that "we have four addresses ready to go" that have given consent for volunteers to access property for installing and/or painting a "NO DUMPING OF ANY KIND" sign.

MOTION (by Ms. DeLara, seconded by Ms. Magallanes): The Arleta Neighborhood Council Executive Committee recommends that the ANC Board allocate up to \$500 to purchase mounting brackets, hardware and spray paint for “no dumping” signs and stencils.

MOTION PASSED unanimously by a roll call vote; zero opposed; zero abstained.

Mr. Hernandez announced the Adelante Hombre Latino Youth Conference on Saturday, April 9, 2016 from 8:30 a.m. - 2:30 p.m. at Panorama High School, co-hosted by Pacoima Beautiful [<http://www.pacoimabeautiful.org>]; all are welcomed. Ms. DeLara explained that “they’re doing workshops . . . seminars . . . career building.” Many Arleta High School students will attend. She said “they asked if we’re willing to have a booth . . . they’d put our logo on their fliers.” Organizers also are requesting funds from other nearby Neighborhood Councils. There was discussion of possibly allocating funding as a Neighborhood Purposes Grant.

MOTION (by Ms. DeLara, seconded by Ms. Magallanes): The Arleta Neighborhood Council Executive Committee recommends that the ANC Board allocate \$250 as a Neighborhood Purposes Grant payable to Pacoima Beautiful to co-sponsor the 2016 Adelante Hombre Latino Youth Conference on Saturday, April 9, 2016 from 8:30 a.m. - 2:30 p.m. at Panorama High School, 8015 Van Nuys Blvd., Panorama City.

MOTION PASSED unanimously by a roll call vote; zero opposed; zero abstained.

There was discussion of whether the ANC can or should fund student registration for a leadership training event. Mr. Hernandez will Agendize Board consideration to approve its Community Improvement Committee request to allocate funding to a maximum of \$4,500 to purchase 50 emergency kits backpacks with the ANC logo to be given to CERT (Community Emergency Response Team) training attendees who complete the training. There was discussion of the criteria for considering a Board Member absent enough for removal from the Board, and about the disruption of ANC business due to absences and possible remedies. Stakeholder Margaret Shoemaker read aloud from the Bylaws page six Section seven: Absences – “A Board member shall be permitted a maximum number of three (3) absences at regular board meetings and committee meetings per “Council Year”.”

VII. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS

There were no requests or Motions at this time.

VIII. ADJOURNMENT

Mr. Hernandez declared the Meeting **ADJOURNED** at 8:00 p.m.

Minutes written by DL, possibly edited by ANC. *The first paragraph of some Items, Motions/Resolutions and other wording may have been directly copied from the Agenda.* The ANC Executive Committee Minutes page is <http://www.arletanc.org/committees/executive>.