



Minutes of the  
**ARLETA NEIGHBORHOOD COUNCIL (ANC)  
EXECUTIVE COMMITTEE MEETING**  
**Tuesday, April 7, 2016**

at First Assembly of God/Kids Korner, 9757 Arleta Ave., Arleta, CA 91331

ANC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks ("")) at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

**I. WELCOMING REMARKS**

a. Call to Order -- President John Hernandez called the Meeting to order at 6:34 p.m.

b. Committee roll call

Roll Call was taken by Mr. Hernandez. Three Executive Committee Members were present at the Roll Call: Veronica DeLara, John Hernandez and Kelly Magallanes. One Committee Member was absent: Olivia Chavez. Board Members Ray Duran and Loyce Lacson were present. This ANC Committee quorum (the minimum number of Executive Committee Members needing to be present to take binding votes on Agendized Items) is three (see <http://www.ArletaNC.org/wp-content/uploads/2014/03/ANC-Bylaws-Amendments-012614SD.pdf>), so the Executive Committee could take such votes. All four Executive Committee Seats were filled (by election or appointment). No Executive Committee Seats were vacant. Also attending: two Stakeholders and Guests.

c. Self-Introductions of guests – No introductions were needed.

**II. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

There were no comments at this time.

**III. COMMITTEE MEMBER COMMENTS/ANNOUNCEMENTS**

a. President -- Mr. Hernandez had no comments or announcements at this time.

b. Members -- There were no comments or announcements at this time.

**IV. PRESENTATIONS**

a. None

**V. ADMINISTRATIVE ITEMS**

a. Review and Adoption of Minutes

**MOTION** (by Ms. Magallanes, seconded by Ms. DeLara): The Arleta Neighborhood Council approves the Minutes of its March 8, 2016 Executive Committee Meeting as written.

**MOTION PASSED** with zero opposed or abstained.

## **VI. MOTIONS & RESOLUTIONS**

### 1. Discussion and recommendations of action items for General ANC Board agenda

**MOTION** (by Ms. DeLara, seconded by Ms. Magallanes): The Arleta Neighborhood Council Executive Committee recommends that the ANC Board allocate up to \$500 to buy utility “hot sticks” to be used by CERT (Community Emergency Response Team) personnel as well as other various community groups.

**MOTION PASSED** unanimously by a roll call vote; zero opposed; zero abstained.

**MOTION** (by Ms. Magallanes, seconded by Ms. DeLara): The Arleta Neighborhood Council Executive Committee recommends that the ANC Board allocate up to \$5,000 to purchase outreach materials including but not limited to recyclable bags, t-shirts and flashlights.

**MOTION PASSED** unanimously by a roll call vote; zero opposed; zero abstained.

**MOTION** (by Ms. Magallanes, seconded by Ms. DeLara): The Arleta Neighborhood Council Executive Committee recommends that the ANC Board adopt the ANC Board Vacancy Candidate Application to be used for future Board Member candidates.

**MOTION PASSED** unanimously by a roll call vote; zero opposed; zero abstained.

**MOTION** (by Ms. DeLara, seconded by Ms. Magallanes): The Arleta Neighborhood Council Executive Committee recommends that the ANC Board clarify which group (A or B) will be Seated for a four- (4)-year term according to its Bylaws dated September 1, 2015.

**MOTION PASSED** unanimously by a roll call vote; zero opposed; zero abstained.

## **VII. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS**

There were no requests or Motions at this time.

## **VIII. ADJOURNMENT**

Mr. Hernandez declared the Meeting **ADJOURNED** at 7:36 p.m.

Minutes written by DL, possibly edited by ANC. *The first paragraph of some Items, Motions/Resolutions and other wording may have been directly copied from the Agenda.* The ANC Executive Committee Minutes page is <http://www.arletanc.org/committees/executive>.