

**Arleta Neighborhood Council (ANC)**  
**- General Board Meeting notetaking DRAFT MINUTES from Agenda**  
**Tuesday, October 15, 2024 at 6:30 p.m.**

**Location of meeting:** Osborne Neighborhood Church, Fellowship Hall,  
13501 Osborne St., Arleta, CA 91331

**I. Call to Order by Raymond Duran at 6:43 pm**  
**Roll Call,**

**Present:** Raymond Duran, Jaime Gallo, Burton Hunter, Jesse Ramos, Moises B. Bazan, Javad Butah, “Geo” Escobar, Gary Gallon, Dave Hunt, Stelian Martinez, Ronald Pacheco, Robert Yaffe, (Christianna Hartwell arrived at 7:26 pm).

**Absent:** Jose Pumay

**Pledge of Allegiance led by Burton Hunter**

**II. President’s Report:** Food & water available. We will need to talk about “street take-overs” and other lawless behaviors. **Loyce Lacson** will inquire about this issue at upcoming CPAB.

**Burton Hunter** showed the Board the ANC Certificate for 22 year anniversary of NC involvement in City, that was given at the 1<sup>st</sup> Annual North Valley Neighborhood Councils Summit, on September 21<sup>st</sup>.

**III. Report from L.A.P.D. Senior Lead Officer and Fire Dept.**

- none present -

**IV. Any Political Candidates** on the ballot who would like to briefly introduce themselves? ( 2 minutes ea.)

- none present -

**V. General Public Comments** on Items **Not Listed on Agenda** - California State Law (the Brown Act) requires PUBLIC COMMENT to be a **NON-DISCUSSION PERIOD (Two minutes /per Speaker)**. Please fill out a Speaker Card and submit it to the Chair of the meeting. You will be called in order.

● **Raymond Acevedo – from L.A. Metro** - Announced a “Business Interruption Project” – to help qualifying small businesses along the construction corridor that may be effected by the disruption.

Community Leadership Meeting, October 24, 6:00 – 7:30 pm to discuss issues on projects. Fliers on table.

● **Lionel Mares** (speaking on his own) Shake-up at Dept of Public works. Newly assigned personnel. LA City Attorney discussing 2 people who are under investigation. Newly appointed Chief of Police – Hopefully some positive changes can be made.

**Angelica Martin** – Community Records at **Branford Recreational Center**. Halloween event. Concern about gentlemen who gamble on property. Some vendors selling alcohol to people on park grounds . These issues reported to Park Rangers. Some measures being considered about posting park closure hours may help with enforcement.

**ANC Board Business**

**I. Possible Motion/Discussion/Vote on approval of the [ANC Minutes](#) for the prior **General Board meeting of September 17, 2024** –General Board Meeting**

(At our Board meeting, a copy is available to view at the check-in table.)

**Sept Minutes**-Motioned by – Jaime Gallo 2<sup>nd</sup> by – Gary Gallon

Discussion: - none -

The Motion **Passed** with 11 yes, 0 no, 0 abstained, 0 ineligible, 2 absent .

**II. Possible Motion/Discussion/Vote on approval of monthly financial documents prepared by the Treasurer which have not yet been approved. **September 2024 ANC M.E.R.s** (monthly expenditure reports)**

(At our Board meeting, a copy is available to view at the check-in table.)

**Sept MERs**--Motioned by – Jesse Ramos 2<sup>nd</sup> by – Jaime Gallo

Discussion: **Jesse** explained – purchases this month. + our donation to LAPD for \$1,000. for 5 K event paid-out.

The Motion **Passed** with 11 yes, 0 no, 0 abstained, 0 ineligible, 2 absent .

**III. Motion/Discussion/Action – Relative to consideration of ANC participating in a **community beautification project(s)** in Arleta.**

Motioned by – **Burton Hunter** 2<sup>nd</sup> by – **Dave Hunt**

● Discussion: **Jesse Ramos** -Area targeting as site of beautification project: Van Nuys & Canterbury (across from DMV by power lines). DWP property between DWP fencing and the sidewalk. Proposed type of beautification project is to follow the example of Terra Bella & Wakefield style of plantings.

● **Marcela Quintanilla** commented – a previous experience: owner wanted to do drought resistant planting. DMV has said that they don't maintain outside of their fence line, though it is still technically their property out to the sidewalk.

**Jesse R.** – It may become our ANC responsibility to cover doing the maintenance..

**Javad B.** – Is it possible to hire a local gardner to periodically do maintenance?

**Stelian M.** – The property belongs to LADWP. Contact sanitation for homeless clean-up.

Other comments from **Dave Hunt & Loyce Lacson**.

● Our **NEA, Mario** commented on this, that we can**NOT** put out City \$ for private property nor to pay a private “for-profit” entity. However, we **CAN** schedule “Community Clean-ups” to go out and maintain the property.

This was a DISCUSSION ONLY Agenda item. –no vote taken-

The Motion \_\_\_\_\_ - \_\_\_\_\_ with \_\_\_ yes, \_\_\_ no, \_\_\_ abstained, \_\_\_ ineligible, \_\_\_ absent .

**IV. Possible Motion/Discussion/Vote for ANC to set up an ANC outreach **table at the L.A.P.D. Toy Drive Car & Bike Show on November 23<sup>rd</sup>**. There is NO cost for us to set up a table at this event. The purpose of this event is to collect toy donations for the annual December Toy Give-Away.**

-Motioned by – **Javad Butah** 2<sup>nd</sup> by – **Burton Hunter**

Discussion: Location & time given. Comments from **Javad, Ronald Pacheco, Dave Hunt, Loyce Lacson, Burton Hunter, Raymond Duran**.

The Motion **Passed** with 9 yes, 2 no, 0 abstained, 0 ineligible, 2 absent .

**V. Possible Motion/Discussion/Vote to approve Funding for refrigerator magnets to promote the new Animal Welfare Committee and ANC and to provide a valuable resource to the public by listing numbers and addresses for local vet clinics, low-cost vet clinics and the closest 24-hour emergency clinics and animal control and other animal welfare resources.**

**Animal Welfare resources magnets** -Motioned by – **Jaime Gallo** 2<sup>nd</sup> by – **Ronald Pacheco**

Discussion: (*Christianna Hartwell arrived to join the meeting*)

**Jaime Gallo** - describing what info considering to include on the magnet,

**Javad Butah** – Given the demographics – consider what languages to include on the magnet.

**Christianna Hartwell** – On the magnet, can refer people to our website's webpage to get updated resources. Additional low-cost resources. Affordable veterinary care. This could be a valuable outreach tool.

There is a low-cost veterinary facility off of Van Nuys Blvd. E. of San Fernando Rd. (Good low-cost vet)

**Mario Hernandez - our ANC NEA** – Be careful: as an NC. We can't list a private entity for a resource (even if it's free). OK to advertise a “Pet Clinic” or “Pet Fair”. *The City Attorney can get picky.*

Suggest partnering with other NC's – if we can partner to with them to put-on an event; Then **leave that page/flier** prominently posted on our website.

**Christianna** – then bring that page back up near the top of our web page (to not let announcement get buried) , just to keep the resources readily-visible to the public.

- This matter was on the agenda for DISCUSSION ONLY. - **NO vote** taken -

The Motion \_\_\_\_\_ - \_\_\_\_\_ with \_\_\_ yes, \_\_\_ no, \_\_\_ abstained, \_\_\_ ineligible, \_\_\_ absent .

**VI. Possible Motion/Discussion to also discuss adding a resource page to the ANC website for pets**

Motioned by – **Dave Hunt** 2<sup>nd</sup> by – **Jesse Ramos**

Discussion: **Christianna H.** – to be discussed further within committee along with the previous agenda item.

- This matter was on the agenda for DISCUSSION ONLY. - **NO vote** taken -

The Motion \_\_\_\_\_ - \_\_\_\_\_ with \_\_\_ yes, \_\_\_ no, \_\_\_ abstained, \_\_\_ ineligible, \_\_\_ absent .

- VII.** Possible Motion/Discussion to also discuss an Arleta pet fair and an Arleta monthly dog-walk meet-up.  
 -Motioned by – \_\_Christianna Hartwell\_\_ 2<sup>nd</sup> by – \_\_Burton Hunter\_\_
- Discussion: Pet Fair - **Christianna H. , Marcela Q.** Perhaps partner with the City Council member’s office to put on such an event?
  - Regarding Dog Walk – **Mario** – The City self-insures. Do it monthly, then it can stay on the resource page – Check with City Clerk to find out what we can or cannot do. Let the Clerk’s office ask you the questions.
  - **Jaime Gallo**; create a flier.  
 - This matter was on the agenda for **DISCUSSION ONLY**. - **NO vote** taken -

- VIII.** Reports from **Representatives from other State, County or City Agencies.**
- **Marcela Quintanilla – CD-6** CARE Club – Tues. Oct. 29<sup>th</sup>. Fri. Nov. 1<sup>st</sup> , Encampment clean-up scheduled for outside of Arleta Storage facility on Woodman. also another at 9800 Canterbury.
- In collaboration with Branford Park Rec. Ctr. leadership, considering a change to park hours (& restrictions sign postings). Also, working on how to employ bringing in the Rangers for enforcements. June 24 Marcela submitted for help for street takeovers. Suggested possibly installing various preventative built-in structures into the intersections that might dissuade take-over use.
- Jesse Ramos** – Improve traffic safety at Woodman & Van Nuys Blvd. – a lot of people racing to catch the traffic light. A.) Marcela – Traffic Safety Dept.
- Jaime Gallo** – a lot of people block streets with their vehicles to go to street vendors.
- Ronald Pacheco** – Graffiti. **Gary Gallon** – Relocating stolen shopping carts.
- Javad Butah** – Speed bump installations – How to get? A.) Marcela – Time for application for residential speed bumps has been closed (for now). Some exceptions for certain businesses, churches, & daycare facilities. She will notify us when application period opens back up for speed bumps.
- **National Health Foundation – Marlene Smith** – V.P. for oversight Arleta facility (213) 308-7595.
- Jesse Ramos** – Patients will be people from where? A.) 1<sup>st</sup> guests will be from Arleta. No Alcohol inside. No smoking inside. Marijuana may be smoked outside only. (**Javad** commented on this from a community standpoint) A.) They have a designated, outside smoking area on the facility grounds. Number of guests – 148 beds, for ages 55 & over. Couples may be paired-up in same room. Each room has its own bathroom and shower facility.
- Marlene & other facility leadership meet with Marcela Q.** weekly to discuss community issues. Opening was supposed to be October 7<sup>th</sup>. However, back-up generator issue held up final permit. That should be taken care of now; awaiting that permit approval.
- Recuperative Care – Usually people come from the hospital to their facility. Patients that come to them are pre-approved through LASHA; not open to walk-ups just coming to their door (unless an extreme circumstance/condition observed in a walk-up; then LASHA contacted for directions.)
- Guests stay there 90 days to 2 years (determined on a case-by-case basis). This is a 24 hour / 7 days a week facility for staffing. Intake happens during the day shift.
- **Joann Gallon** – Heard that food kitchen open to community for serving a meal on-site. A.) They hope to develop a program to serve a meal to community members, but not to begin with.
  - **Loyce Lacson** – Regarding if there is a curfew. A.) No curfew on residents. If tenants come back to the facility heavily intoxicated or on heavy drugs, then will refer them to “sober living programs”. # of personnel at facility varies. Unarmed security guard on premises (at least 1 /per shift) to patrol inside and outside patrol every 2 hours, as well as to help discharge guests who may not want to leave when it is their time. Q.) Christianna - dumped outside? A.) No. Attempt to discharged in to housing (+ help them find housing; help them find jobs; or to fill out resumes for job.; help people with assisted living situations or in-home care services.)
- LASHA is oversight. Their facility **cannot** do background checks on those placed in their facility. Comments from Jesse Ramos and Raymond Duran.

- **Mario Hernandez** – NEA from DONE for ANC – Updates:

City Clerk funding police & guidelines has been updated for expenditures & NPG's ( view on-line. changes, now highlighted in red)

May 13<sup>th</sup> – ANC Elections. Process online applications for those wanting to run for Board Seat.

NC Inventory Report must be submitted (/per email sent out to NC's).

- **Robert Yaffe** – Q.) Partner with the Branford Park to rent the bounce house for up-coming event. A.) City Clerk will work with us. First, get an invoice from the vender then submit to the L.A. Community Park Foundation (which is a non-profit). Then register as a “Community Partner” for this event with the LA Parks Foundation. Then get an invoice from the Community Parks Foundation to submit to City Clerk for approval. Submitting an event approval request with those criteria in place will help the approval get processed. Normally a 30-day notice is required to process that approval

- Report from **Budget Advocates.**

- none at this time -

**IX. Possible Motion/Discussion/Vote to approve to fill the following open ANC Board positions:**

A.) **Renter Representative** (1)

B.) **Alternate Representatives** - 1 - At Large Rep. (for a total of 3) ALT-3 of 3

-Motioned by – \_\_\_\_\_ 2<sup>nd</sup> by – \_\_\_\_\_

Discussion: -none applied-

The Motion \_\_\_\_\_ - \_\_\_\_\_ with \_\_\_ yes, \_\_\_ no, \_\_\_ abstained, \_\_\_ ineligible, \_\_\_ absent .

**X. Possible Motion/Discussion/Vote to fill any available ANC Committee Seats (Stakeholder committee participants ONLY. Each committee is at maximum for ANC Board members):**

A.) **Outreach Committee** - Members

B.) **Community Improvement Committee** - Members

C.) **Animal Welfare Committee** - Members

-Motioned by – \_\_\_\_\_ 2<sup>nd</sup> by – \_\_\_\_\_

Discussion: -none applied-

The Motion \_\_\_\_\_ - \_\_\_\_\_ with \_\_\_ yes, \_\_\_ no, \_\_\_ abstained, \_\_\_ ineligible, \_\_\_ absent .

**XI. Committee Reports**

**Robert Yaffe** – Reported on musical instruments (guitars) give-away on September 28<sup>th</sup>.

Found out that LAPD PALS program is targeted for littler kids. Guitars / taco vendor.

**XII. Announcements:**

- Please **REGISTER TO VOTE** October 21<sup>st</sup> is the last day to have your registration in to the Registrar's Office in order to qualify for a regular ballot for the November 5<sup>th</sup> Presidential Election. (Voter Registration forms on the sign-in table).

- Consider attending with ANC to **table at the L.A.P.D. Toy Drive Car & Bike Show on November 23<sup>rd</sup>**. 10am –3pm. There is NO cost for us to table at this event. The event purpose is to collecting toy donations for the annual December Toy Give-Away. PLUS you'll have a really good time looking at some great vehicles ! Great for all the family.

- ANC scheduled Board meetings? A.) Yes in November & No in December

- Other announcements – L.A.P.D. 5-K “Foot Pursuit” on Sun. Nov. 3<sup>rd</sup>. We will have an outreach table there. Set-up begins before sun-up (6:30 am).

**XIII. Adjournment at 8:53 pm**

Time allocations for agenda items are approximate & may be shortened or lengthened at the discretion of the Chairperson.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board acts on an item. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes /per speaker, unless adjusted by the presiding officer of the Board.

DRAFT