



**ARLETA NEIGHBORHOOD COUNCIL  
COMMUNITY IMPROVEMENT COMMITTEE\*  
SPECIAL MEETING AGENDA**

**January 31, 2013, 6:00 PM**

**Branford Child Care Center, 13306 Branford Street, Arleta, CA 91331**

\*The purpose of this meeting is to allow Board Members to participate in the Community Improvement Committee meeting. This meeting is noticed out of an abundance of a caution with the Brown Act and is intended as a Community Improvement Committee meeting. All recommendations and actions from this meeting will be forwarded to the full board for the Arleta Neighborhood Council and publicly noticed at a future date and time.

Quorum is three committee members. Members of the Public are requested to complete a **Speaker Card** to address the Board on any item of the agenda, when the item is considered, prior to Board action on the item. Public comments on other matters within the Committee's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker. Action may be taken on any agenda item except Public Comment, announcements and reports. As provided in Arleta Neighborhood Council bylaws, actions may be reconsidered only if a motion for reconsideration is adopted immediately following the original action or at the next regular meeting.

You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive.

Meeting notices and agendas are posted (72 hours prior to regular meetings and 24 hours prior to special meetings) at five sites within Arleta, CA 91331: (1) **Beachy Elementary School**, 9757 Beachy Avenue (2) **El Super Market**, 9710 Woodman Avenue (3) **Sharp Avenue Elementary School**, 13800 Pierce Street (4) **Canterbury Elementary School**, 13670 Montague Street (5) **Branford Recreation Center**, 13310 Branford Street.

All Neighborhood Councils remain subject to the Brown Act, including the requirement to post notices of their regular meetings. You can receive notices and agendas by electronic mail. Please send your request with your name and telephone number to: [info@arletanc.org](mailto:info@arletanc.org)

If you believe the Committee is not following the law or its own rules you may file a grievance in writing in accordance to the process given by Arleta Neighborhood Council bylaws. For your convenience, the bylaws are available during every meeting. Please be respectful of others, even when you differ with them.

**6:00 1. Call to Order** and opening remarks by **Chair Jack Lindblad**. [2m]

**6:02 2. Self-Introductions** of participants and guests (***Please complete the sign-in sheet!***) [2m]

**6:04 3. Roll Call** of Committee members. [1m]

**6:05 4. Public Comment** and announcements (***Please limit to 2 minutes per speaker.***) Public comment on agenda items will be heard at the time the item is considered. [10m]

**6:15 5. Presentation of the process to follow for all community sign proposal presenters by Lorena Bernal, representing our City Council District 6 Office.** See Attachment 'A' City Motion on sign. [10m]

**6:25 6. Discussion, possible committee action, including recommendation by vote, referring to the Arleta Neighborhood Council Board for further action on hearing proposal ideas for a community sign** to be located east of Woodman Avenue north of Ventura Canyon Avenue. [13m]

**6:38 7. Discussion, possible committee action, including recommendation by vote, referring to the Arleta Neighborhood Council Board for further action on hearing any request(s) for proposal (RFP)** for a community sign and landscape from all interested, qualified 501(c)(3) non-profit organized bidders. [2m]

**6:40 8. Public Comment and Announcements. (*Please limit to 2 minutes per speaker.*)** [5m]

**6:45 9. Adjournment**

**Council Process:** The council gained its official city role upon certification by the Board of Neighborhood Commissioners on October 22, 2002. Everyone who lives, works or owns property within the boundaries of the Arleta Neighborhood Council, or who declares an interest in the area and the factual basis for it, is a **stakeholder**. All stakeholders are members of the Council. Stakeholders are represented by Board of Directors, elected by stakeholders. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected on August 4, 2012. While the Board is the official decision-making entity of Arleta Neighborhood Council, meetings are conducted in a town hall spirit. Committees are open to anyone with an interest in Arleta. Relying on public participation, Arleta Neighborhood Council's **success** reaches far beyond the Board.

**Agenda-related written materials:** The council may occasionally prepare **agenda packets** (supplementary information to the agenda). When provided, agenda packets are made available both to Board or committee members and to the general public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee ***in advance of a meeting*** may be obtained from the Department of Neighborhood Empowerment.

The City of Los Angeles is a covered entity under Title II of the Americans with Disabilities Act, and does not discriminate on the basis of disability. The City, upon request, will provide translation and reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids/or services may be provided upon request. To ensure the availability of services, please make your request at least three business days prior to the meeting (or one business day prior to the special meeting) you wish to attend by contacting the Department of Neighborhood Empowerment at: (213) 485-1360 or toll-free 3-1-1 or **[NCsupport@lacity.org](mailto:NCsupport@lacity.org)**

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MOTION BUDGET & FINANCE  
DEC 12 2012

The community of Arleta is seeking to install a monument sign to indicate its community name in the median located on Woodman Avenue at Ventura Canyon. The signage represents a public benefit for the community of Arleta and the City of Los Angeles. Currently, the Bureau of Engineering is requiring a Revocable "R" Permit for the community to install the signage and a Construction "A" Permit so that the sign can encroach into the public right-of-way. Since this is a City-owned lot, no deed or proof of entitlement is required for either permit.

The design and the construction costs for this community project will be split between the council office and the Arleta Neighborhood Council. Northeast Graffiti Busters (NEGB), a 501(c)(3) non-profit organization, has assumed a pivotal role by serving in an advisory and subject matter expert role during the design and construction phases. Furthermore, Northeast Graffiti Busters has signed an agreement with the Office of Community Beautification to maintain the sign and landscaping.

Financial assistance is currently needed to help fund the permit costs associated with the construction of the monument sign and every effort should be made to provide such assistance.

I THEREFORE MOVE that the City Council, in accordance with the Development Fee Subsidy Policy request NEGB to provide to the Chief Legislative Analyst (CLA) proof of their non-profit status in accordance with IRS Code Section 501(c)(3) and any other financial information that may be necessary to determine eligibility to receive a fee subsidy for the project described above.

I FURTHER MOVE that the City Council direct the City Administrative Officer (CAO) and the CLA to make a determination, upon review of all necessary documentation, as to whether NEGB is eligible to receive a fee subsidy that is equal to 50 percent of the total eligible permit fees, in accordance with the above specified Policy.

I FURTHER MOVE that upon determining that NEGB is eligible to receive a fee subsidy for the proposed project, the CAO and CLA be directed to prepare a joint report for transmittal to the City Council with a recommendation, among others, that the finding(s) contained in the joint report be adopted as the finding(s) of the City Council to reflect the above-described project is one that promotes a public purpose for the City.

I FURTHER MOVE that the Council instruct the Bureau of Engineering to issue the Revocable Permit, the A-Permit, and any other permits necessary upon receipt and approval of the design plans and proof of liability insurance.

I FURTHER MOVE that the Chief Legislative Analyst, or his designee, be authorized to make technical changes to clarify and to implement the intent of this Motion.

PRESENTED BY: Tony Cardenas  
TONY CARDENAS  
Councilmember, Sixth District

SECONDED BY: Herb Hernandez

DEC 12 2012