



ARLETA NEIGHBORHOOD COUNCIL
*** Joint* Special Meeting with the**
Community Improvement Committee Meeting

November 13, 2012

5:00 PM – 6:00 PM

Council District 6 Sun Valley Office 9300 Laurel Canyon Blvd, 2nd Floor Arleta, CA 91331

The public is requested to fill out a **"Speaker Card"** to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at: Beachy Elementary School - 9757 Beachy Avenue, El Super Market - 9710 Woodman Avenue, Sharp Avenue Elementary School - 13800 Pierce Street, Canterbury Elementary School - 13670 Montague Street, Branford Recreation Center, 13310 Branford Street. All posting venues are in Arleta, CA 91331.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the *Department of Neighborhood Empowerment* at 213-485-1360 or NCsupport@lacity.org

Agenda of the Community Improvement Committee Meeting 5:00 - 6:00 PM

1. Call to Order, Roll Call. (3 minutes)
2. General Public Comment on Items Not Listed on Today's Agenda. (2 minutes per speaker)
3. Discussion, possible committee action, including recommendation by consensus or vote, referring to Arleta Neighborhood Council (ANC) and Panorama City Neighborhood Council (PCNC) Boards for further action, a proposed Agreement between ANC and PCNC to fund (supplemented with matching funds from Los Angeles City Council District 6 Office) and to select and approve the design of a break-away, monument sign identifying the communities of Arleta and Panorama to be located on the northeast corner of Woodman Ave & Ventura Canyon Ave, just south of Branford Street, jurisdictional submittal and approval, all of which to be completed by January 15, 2013, immediately following with construction, installation and site work.

Northeast Graffiti Busters may provide insurance for the completed installation. The community sign is located at the south terminus of a commercial strip along Woodman Avenue whose eastern side lies within ANC and whose western side lies within PCNC. Design elements of the community sign: Flatness, such as square brick pilasters - is not desirable. Roundness, three dimensional relief, back-lit light emitting diodes (LED) letter illumination and use of color - are desired elements. Rough dimensions of the sign area for lettering are 48 inches vertical and 120 inches horizontal.

A separate stand-alone project proposal may be agreed to by ANC and PCNC Boards to include adjacent median landscape design and development, jurisdictional submittal and approval, construction, installation and site work. The City of Los Angeles 'Adopt-A-Median' program, as a suitable contractor, has been identified for ongoing, periodic project care, watering and maintenance. (14 min)

4. Discussion, possible committee action, including recommendation by consensus or vote, referring to ANC and PCNC Boards for further action, a completed request for proposal (RFP) including a preliminary not-to-exceed cost estimate from interested contractors for a community identification sign as described in Item 3 of this Agenda. A separate RFP may be submitted to interested contractors for a not-to-exceed preliminary cost estimate for adjacent median landscape development, as described in Item 3 of this Agenda. (22 min)

5. Discussion, possible committee action, including recommendation by consensus or vote, referring to ANC and PCNC Boards for further action, identification of funding sources, amounts and matching fund sources and amounts required for the community sign project proposal described in Item 3 of this Agenda, meeting the preliminary not-to-exceed cost estimate from interested contractors provided in Item 4 of this Agenda. (14 min)

6. Committee discussion on items not on the agenda. (5 minutes)

7. Adjournment.

Please be advised that bylaws of Arleta Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, bylaws are available during every meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be obtained from the Department of Neighborhood Empowerment.

* This Community Improvement Meeting is noticed as a Joint Meeting with the full board of Arleta Neighborhood Council out of an abundance of caution with the Brown Act. The purpose of this Joint Meeting is to allow Board Members to participate in this Committee Meeting. The recommendations from this meeting are intended to be a Committee recommendation and will be forwarded to the full board for public discussion at a later date.