

CITY OF LOS ANGELES  
CALIFORNIA

**Executive ANC Members**

Raymond Duran, President  
Jaime Gallo, Vice President  
Burton Hunter, Secretary  
Jesus "Jesse" Ramos, Treasurer



**Arleta Neighborhood Council**

9300 Laurel Canyon, 2<sup>nd</sup> Floor  
Arleta, CA 91331  
[www.arletanc.org](http://www.arletanc.org)

**Arleta Neighborhood Council (ANC) General Board Meeting AGENDA**

**Tuesday, May 21, 2024 at 6:30 p.m.**

**Location of meeting:** Osborne Neighborhood Church, 13501 Osborne St., Arleta, CA 91331

**Notice to Paid Representatives** – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 977-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

The City's Neighborhood Council system enables civic participation for all Angelinos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us. In keeping with the ANC bylaws, the chair does not vote unless it affects the outcome.

- I. Call to Order, Roll Call, and Pledge of Allegiance**
- II. President's Report**
- III. Report from L.A.P.D. Senior Lead Officer and Representatives from other State, County or City Agencies. Report from Budget Advocates.**
- IV. Marilyn Attanasio**, a Community Health Worker for **Healthy Connections**, a Community Public Health Team servicing the San Fernando, Pacoima, Arleta and Sylmar neighborhoods. She wants to discuss their program to the council. (5 minutes)
- V. General Public Comments** on Items **Not Listed on Agenda** - California State Law (the Brown Act) requires PUBLIC COMMENT to be a **NON-DISCUSSION PERIOD (Two minutes /per Speaker)**.

**Board Business**

- I. Possible Motion/Discussion/Vote on approval of the [ANC Minutes](#) for the prior **Special Board meeting** of A.) **April, 4, 2024** – B.) **Cancelled meeting of April 16, 2024**  
(A.) At our Board meeting, a copy is available to view at the check-in table.)**
- II. Possible Motion/Discussion/Vote on approval of **monthly financial documents** prepared by the Treasurer which have not yet been approved.**  
A.) **March 2024 ANC M.E.R.s** (monthly expenditure reports)  
B) **April 2024 ANC M.E.R.s**  
(At our Board meeting, a copy is available to view at the check-in table.)
- III. Possible Motion/Discussion/Vote to approve to **fill each of the following open ANC Board seats:****  
A.) **Renter Representative** (1)      D.) **Youth Representative** (1)  
B.) **Senior Representative** (1)      E.) **At Large Representative** (1)  
C.) **School Representative** (1)      F.) **Community Based Organization Representative** (1)
- IV. Possible Motion/Discussion/Vote to fill any available **ANC Committee Seats:****  
A.) **Outreach Committee** - Members  
B.) **Community Improvement Committee** - Members  
C.) **By Laws Committee** - Members

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V. Possible Motion/Discussion/Vote to **appoint a Homelessness Liaison Representative**

As the City of Los Angeles works to address homelessness, Neighborhood Councils (NC's) are effective advocates and partners in this effort. NC's can utilize their power and join in efforts addressing homelessness through appointing a **Homelessness Liaison (HL)** for their NC. HL's will be vital in serving as community representatives to "move the needle" on homelessness efforts. The Department of Neighborhood Empowerment supports HLs by fostering collaboration and information sharing among other City Departments, agencies and organizations engaged in enhancing government responsiveness to local outreach needs. To understand your role and commitment as a HL, please review the Department's updated [Role of the Neighborhood Council Homelessness Liaison](#).

VI. Possible Motion/Discussion/Vote to send an amount of **\$1,000.** for helping the planning committee cover the costs of putting on the **2024 Los Angeles Congress of Neighborhoods**, which will take place on **Saturday, September 28<sup>th</sup>** (returning the meeting to City Hall in downtown L.A. for the first time in 5 years.)

This year marks a special milestone as we return to City Hall for our 13th convening, coinciding with the 25th anniversary of the establishment of our Neighborhood Council system. We're happy to share that this year's Congress of Neighborhoods, "**Neighborhood Power, Citywide Impact: The Next 25 Years Start Now**" We look forward to having your neighborhood council join us as we celebrate this significant moment in our history.

**By Neighborhood Councils, For Neighborhood Councils**

VII. Possible Motion/Discussion/Vote to approve spending fees out of our own budget to provide **"translation services" IF** a stakeholder requests such a service for any of our General Board Meetings. (During the remainder of this fiscal year the City Clerk's office has exhausted the funds set aside for this purpose, so they are unable to reimburse NC's for the expense for interpretation services until such a time as those funds are replenished in a new City Budget.)

VIII. Discussion and possible recommendations to the ANC Board regarding a Community Impact Statement regarding: **ZA-2023-4977-CUB** - Relative to the City of Los Angeles allowing **alcoholic beverage vending machines at multi-family properties.**

IX. Possible Motion/Discussion/Vote to sending a letter, as composed or amended, to the City Council & to any City agency that requires it, a [statement that ANC wants to be able to meet virtually](#) (as in via ZOOM) **at any time, if we choose to do so**, as stated in the provisions of the CA State Senate Bill 411 that recently passed in Sacramento. (We must have a 2/3 majority vote for this motion to pass.)

(At our Board meeting, a DRAFT copy of this letter is available to view on the check-in table.)

X. **Committee Reports**

XI. **Announcements:** Regarding the monies that were donated by individuals for Margaret Shoemaker: the balance of what monies were donated for flowers for her was given directly to her at her son's interment service; enclosed in a card "from all of her friends at Arleta Neighborhood Council".

There is going to be a **Job Fair** held by the National Health Foundation **this coming Friday, May 24<sup>th</sup> 11am to 5 pm**, in the courtyard of Osborne Neighborhood Church. The purpose is to interview and hire staff positions for the facility that is soon to open on Woodman Avenue & Nordhoff, here in Arleta.

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*(continued: Announcements)*

B.O.N.C. (the Board of Neighborhood Commissioners) has recently updated the **NC Code of Conduct**. ALL current and new NC Board Members have received or will receive an email from Empower LA. **Each ANC Board member should sign in to their Cornerstone account** and take this training and acknowledge it (then download and **print the certificate of completion, make a copy and give it to our ANC Board President**). **Stakeholder committee member** must download, read the document and, by signing & dating it, acknowledge that, as an NC Board or Committee Member, you will adhere to the newly revised Code of Conduct. Each individual N.C. is to retain this document in their official files.

The D.O.N.E. **training module for gender equity and gender expression** is also a new training that must be taken on the Cornerstone training platform by each NC Board member. Any board member who has not completed these trainings by June 3<sup>rd</sup> can sit on the board for discussion, but will not be eligible to vote on any item of NC business until these trainings have been completed.

## XII. Adjournment

Time allocations for agenda items are approximate & may be shortened or lengthened at the discretion of the Chairperson.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board acts on an item. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes /per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** – ANC agendas are posted for public review as follows:

- <http://www.arletanc.org/>
- Beachy Elementary – 9757 Beachy Ave., Arleta, CA
- Branford Park – 13310 Branford St., Arleta, CA
- <https://lacity.gov/government/calendar/neighborhood-council-meetings#isSearch=true&search=Arleta>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <https://lacity.gov/government/subscribe-agendas>

**THE AMERICAN WITH DISABILITIES ACT** – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Raymond Duran, Board President at email [rduran@arletanc.org](mailto:rduran@arletanc.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at 9300 Laurel Canyon Blvd., Arleta, California, at our website: [www.arletanc.org](http://www.arletanc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Raymond Duran, Board President, at email [rduran@arletanc.org](mailto:rduran@arletanc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the ANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ANC Bylaws. The Bylaws are available to be seen at our Board meetings and our website [www.arletanc.org](http://www.arletanc.org)