

CITY OF LOS ANGELES  
CALIFORNIA

**Executive ANC Members**

Raymond Duran, President  
Jaime Gallo, Vice President  
Burton Hunter, Secretary  
Jesus "Jesse" Ramos, Treasurer



**Arleta Neighborhood Council**

9300 Laurel Canyon, 2<sup>nd</sup> Floor  
Arleta, CA 91331  
[www.arletanc.org](http://www.arletanc.org)

**Arleta Neighborhood Council (ANC) Special Board Meeting Agenda**

**Thursday, April 4, 2024 at 6:30 p.m.**

**Location of meeting:** Osborne Neighborhood Church, 13501 Osborne St., Arleta, CA 91331

**Notice to Paid Representatives** – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 977-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

The City's Neighborhood Council system enables civic participation for all Angelinos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us. In keeping with the ANC bylaws, the chair does not vote unless it affects the outcome.

- I. Call to Order, Roll Call, and Pledge of Allegiance**
- II. President's Report**
- III. Report from L.A.P.D. Senior Lead Officer and Representatives from other State, County or City Agencies. Report from Budget Advocates.**
- IV. General Public Comments on Items Not Listed on Agenda - California State Law (the Brown Act) requires PUBLIC COMMENT to be a **NON-DISCUSSION PERIOD (Two minutes /per Speaker)**.**

**Board Business**

- I. Possible Motion/Discussion/Vote on approval of the [ANC Minutes](#) for the prior **General Board meeting of March 19, 2024** –  
(At our Board meeting, a copy is available to view at the check-in table.)**
- II. Possible Motion/Discussion/Vote on approval of **monthly financial documents** prepared by the Treasurer which have not yet been approved.**
  - A.) March 2024 ANC M.E.R.s** (monthly expenditure reports)  
(At our Board meeting, a copy is available to view at the check-in table.)
- III. Possible Motion/Discussion/Vote to approve to **fill each of the following open ANC Board seats:****

|                                      |  |
|--------------------------------------|--|
| <b>A.) Renter Representative</b> (1) | <b>D.) Youth Representative</b> (1)                        |
| <b>B.) Senior Representative</b> (1) | <b>E.) At Large Representative</b> (1)                     |
| <b>C.) School Representative</b> (1) | <b>F.) Community Based Organization Representative</b> (1) |
- IV. Possible Motion/Discussion/Vote to fill any available **ANC Committee Seats:****

|  |           |
|--|-----------|
| <b>A.) Outreach Committee</b>              | - Members |
| <b>B.) Community Improvement Committee</b> | - Members |
| <b>C.) By Laws Committee</b>               | - Members |
- V. Possible Motion/Discussion/Vote to **Update the Arleta Neighborhood Council Bylaws****  
Including, adjustment of Board seats: Eliminating 2 seats that have been hard to fill; Adding and describing one new seat (Animal Welfare); Alternate seats. And adjusting wording for helping vacant seats to be temporarily filled.

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**VI.** Possible Motion/Discussion/Vote to sending a letter, as composed or amended, to the City Council & to any City agency that requires it, a **statement that ANC wants to be able to meet virtually** (as in via ZOOM) **at any time, if we choose to do so**, as stated in the provisions of the CA State Senate Bill 411 that recently passed in Sacramento. (We must have a 2/3 majority vote for this motion to pass.)

(At our Board meeting, a DRAFT copy of this letter is available to view on the check-in table.)

**VII. Committee Reports**

**VIII. Announcements:**

B.O.N.C. (the Board of Neighborhood Commissioners) has recently updated the **NC Code of Conduct**. ALL current and new NC Board Members will receive an email from Empower LA. Each board member and stakeholder committee member must then download, read the document and, by signing and dating it, acknowledge that, as an NC Board Member, you will adhere to the newly revised Code of Conduct. Each individual N.C. is to retain this document in their official files.

The D.O.N.E. training module for gender equity and gender expression is also a new training that must be taken on the Cornerstone training platform by each NC Board member. Any board member who has not completed the training can sit on the board for discussion, but will not be eligible to vote on any item of NC business.

**IX. Adjournment**

Time allocations for agenda items are approximate & may be shortened or lengthened at the discretion of the Chairperson.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board acts on an item. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes /per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** – ANC agendas are posted for public review as follows:

- <http://www.arletanc.org/>
- Beachy Elementary – 9757 Beachy Ave., Arleta, CA
- Branford Park – 13310 Branford St., Arleta, CA
- <https://lacity.gov/government/calendar/neighborhood-council-meetings#isSearch=true&search=Arleta>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <https://lacity.gov/government/subscribe-agendas>

**THE AMERICAN WITH DISABILITIES ACT** – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Raymond Duran, Board President at email [rduran@arletanc.org](mailto:rduran@arletanc.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at 9300 Laurel Canyon Blvd., Arleta, California, at our website: [www.arletanc.org](http://www.arletanc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Raymond Duran, Board President, at email [rduran@arletanc.org](mailto:rduran@arletanc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the ANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ANC Bylaws. The Bylaws are available to be seen at our Board meetings and our website [www.arletanc.org](http://www.arletanc.org)