

CITY OF LOS ANGELES  
CALIFORNIA

**Executive ANC Members**

Raymond Duran, President  
Jaime Gallo, Vice President  
Margaret Shoemaker, Secretary  
Loyce Lacson, Treasurer



**Arleta Neighborhood Council**

9300 Laurel Canyon, 2<sup>nd</sup> Floor  
Arleta, CA 91331  
TELEPHONE: (818) 686-2750  
FAX: (818) 686-2755  
[www.arletanc.org](http://www.arletanc.org)

**Arleta Neighborhood Council  
General Board Meeting Agenda Via Zoom  
Tuesday, March 16, 2021 at 6:30 p.m.**

When: March 16, 2021 06:30 PM Pacific Time (US)

Topic: General Monthly Meeting for ANC via Zoom

Please join the meeting webinar via this link: <https://us02web.zoom.us/j/87066117864>

Or iPhone one-tap: US: +16699006833, or 87066117864# or +12532158782 or 87066117864#

Or Toll Free Telephone: 833 548 0282 or 877 853 5257 or 888 475 4499

Webinar ID: 870 6611 7864

The City's Neighborhood Council system enables civic participation for all Angelinos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us. In keeping with the ANC bylaws, the chair does not vote unless it affects the outcome.

- I. Call to Order, Roll Call, and Pledge of Allegiance (5 minutes)
- II. President's Report (5 minutes)
- III. General Public Comments on Items Not Listed on Agenda – California State Law (the Brown Act) requires PUBLIC COMMENT to be a **NON-DISCUSSION PERIOD**. Two minutes per Speaker. (10 minutes)
- IV. Presentation from City Attorney, Mike Feurer. (15 minutes)

**Board Business:**

- V. Motion/Discussion/Vote on approval of the **ANC minutes** for the last General Board Meeting and any other prior meetings not yet approved. (5 minutes)
- VI. Motion/Discussion/Vote on the approval of any financial statements including the **Monthly Expenditure Report (M.E.R.)** or other ongoing monthly financial documents prepared by the Treasurer which have not yet been approved. (5 minutes)
- VII. Possible Motion/Discussion/Vote to approve a Neighborhood Purpose Grant (NPG) submitted By L.A.P.D. Foothill Station for up to \$5,000.00 to support their Cadet Program. (5 minutes)
- VIII. Possible Motion/Discussion/Vote to approve holding National Night Out in August, 2021 (5 minutes)
- IX. Possible Motion/Discussion/Vote to approve a Community Impact Statement regarding: 9120 Woodman Ave. – Relative to a proposal to use the property as a homeless facility (5 minutes)
- X. Possible Motion/Discussion/Vote to approve a Community Impact Statement Regarding: **California State Senate Constitutional Amendment 2 (SCA-2)** – Proposal to repeal Article 34 of the State Constitution requires public approval (by vote) of a development, construction, or acquisition of a low-rent housing project in a city, town, or county. (5 minutes)
- XI. Report from Budget Advocate. (5 minutes)

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- XII.** Possible Motion /Discussion/Vote to appoint board member or stakeholders to the following:  
Open committee positions: Outreach Committee, Community Improvement/Land Use Committee (10 minutes)
- XIII.** Possible Motion/Discussion/Vote to approve a budget representative (5 minutes)
- XIV.** Adjournment (5 minutes)

Time allocation for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes action on an item. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board

**PUBLIC POSTING OF AGENDAS** - ANC agendas are posted for public review as follows:

- <http://www.arletanc.org/>
- Beachy Elementary – 9757 Beachy Ave., Arleta, CA
- Branford Park - 13310 Branford St., Arleta, CA
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. Raymond Duran, Board President, at email [rduran@arletanc.org](mailto:rduran@arletanc.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 9300 Laurel Canyon., Arleta, California, at our website: [www.arletanc.org](http://www.arletanc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Raymond Duran, Board President, at email [rduran@arletanc.org](mailto:rduran@arletanc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the ANC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ANC Bylaws. The Bylaws are available at our Board meetings and our website [www.arletanc.org](http://www.arletanc.org).



**ARLETA NEIGHBORHOOD COUNCIL**

Attention: Arleta NC  
9300 Laurel Cyn., 2<sup>nd</sup> Floor  
Arleta, CA 91331

TELEPHONE: (818) 686-2750  
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**Minutes of the Arleta Neighborhood Council  
General Board Meeting  
Tuesday, February 16, 2021**

**I. Call to Order:** President Raymond Duran called the meeting to order at 6:37 p.m.

**Roll Call: Members Present:** Raymond Duran, Jaime Gallo (arrived at 6:30 p.m.), Margaret Shoemaker, Loyce Lacson, Jose Pumay, Gary Gallon, Jesse Ramos, Burton Hunter, Joshua Duran, Jesus Torres (arrived at 6:42 p.m.), Mary Oberg, Adrian Carrillo (arrived at 6:40 p.m.)

**Board Members Absent Excused:** Jennifer Punay, Kenneth Nguyen

**Pledge of Allegiance** – led by Burt Hunter

**II. President's Report** – President Raymond Duran announced upcoming neighborhood council training and workshops and encouraged board members to attend. He spoke about the HOPE Team and homeless issues, problems with drugs, urine, and crime in our community. He has been receiving a lot of e-mails regarding these problems.

**III. General Public Comment** – A stakeholder spoke about the need to improve drain systems in Arleta. Some areas cannot handle the rain resulting in flooded intersections. It is a safety hazard.

**Senior Lead Officer Tracy Ware** spoke about the HOPE Team. The HOPE Team is gone as of this week and will not be replaced. She spoke about some of the encampments in our area. She spoke about positive improvement with Caltrans. Senior Lead Officers are our direct contacts for homeless. She asked that we report encampments to LHASA and 311. In addition, Officer Ware spoke about the positive impact the L.A.P.D Bike Unit has been. She reported on our Crime Map – there have been 30 crimes in our area from January 17 to February 13 with most crimes occurring between the hours of 12 midnight and 6 a.m., then from 12 noon until 6 p.m. She asked us to be vigilant in securing our vehicles and our property.

Lorena Bernal, **Council District 6**, stated that homelessness has gotten out of control. She spoke about encampments at Woodman and Van Nuys, Reedley and Allot, Woodman and Branford and the Wash. She said there are not enough beds available to place them. She cited the former Assisted Living Center at Woodman and Kagel as a possible location for Homeless Seniors. She stated that the HOPE Team has been disbanded and work is to fall on the Senior Lead Officers

and District Office Deputies. She spoke about several motions introduced at L.A. City Council by Council President Nury Martinez. She stated that her office is getting a lot of e-mails regarding homeless and the rise in crime.

Art Garcia from State Assembly 39<sup>th</sup> District spoke about the homeless encampments and Caltrans. They are still unable to move encampments due to an executive order. He stated that Assemblywoman Luz Rivas is now Chair of the Natural Resource Committee. He reminded us about their Virtual Office hours and that he is available to assist with constituent services such as EDD and DMV. He announced a workshop on March 5, 2021 - how to be appointed to a state position.

**Empower L.A.** representative, Jasmine Elbarbary spoke about neighborhood council elections. The City Clerk is asking for an appointee for Grievance Panelist. Ms. Elbarbary offered assistance to anyone needing help with resources.

### **Board Business:**

**IV. Motion 1**/Seconded/Carried – Loyce Lacson – Move to approve the ANC General Board Meeting Minutes dated January 19, 2021. (Second by Jaime Gallo). The motion passed with 10 yes, 1 abstain, 2 absent.

**V. Motion 2**/Seconded/Carried – Jaime Gallo – Move to approve the Monthly Expenditure Report (M.E.R.) for the month of January 2021. (Second by Margaret Shoemaker). The motion passed unanimously.

**VI. Motion 3**/Seconded/Carried — Margaret Shoemaker – move to approve that the Arleta Neighborhood approve a Neighborhood Purpose Grant (NPG) for \$5,000.00 for L.A.P.D. Mission Division Cadet Program. (Second by Burt Hunter). The motion passed unanimously.

### **VII. At-Large Board position ending in 2023.**

**Motion 4**/Seconded/Carried – Margaret Shoemaker – move to approve Marco Valdez to the At-Large Board position term ending in 2023. (Second by Loyce Lacson). The motion passed with 10 yes, 1 no, and 2 absent.

**Motion 5**/Seconded/Carried – Loyce Lacson – move to approve Christianna Hartwell to the Business Seat term ending in 2023. (Second by Margaret Shoemaker). The motion passed unanimously.

**VIII. Budget Representative Position:** President Raymond Duran asked if anyone is interested in filling the open budget representative position. No-one volunteered.

**IX. Report from Budget Advocate** – Budget Advocate not present.

### **X. ANC Committee Reports:**

**Community Improvement/Land Use Committee** – Jesse Ramos reported that the committee is continuing to work on Senate bills.

**Arleta Sign** – Jaime Gallo reported that he is still waiting for plans to be approved.

**Outreach Committee** – President Raymond Duran reported that 1800 flyers went out to the north side of Arleta East of Woodman.

**XIV. Adjournment** The meeting adjourned at 8:15 p.m.

# Monthly Expenditure Report



Reporting Month: February 2021

Budget Fiscal Year: 2020-2021

NC Name: Arleta Neighborhood Council

| Monthly Cash Reconciliation |             |                   |             |             |               |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance           | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$34320.87                  | \$1592.59   | \$32728.28        | \$12107.83  | \$0.00      | \$20620.45    |

| Monthly Cash Flow Analysis            |                |                        |                        |                                  |               |
|---------------------------------------|----------------|------------------------|------------------------|----------------------------------|---------------|
| Budget Category                       | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding                      | Net Available |
| Office                                | \$32000.00     | \$669.37               | \$23324.40             | \$450.00                         | \$22874.40    |
| Outreach                              |                | \$923.22               |                        | \$0.00                           |               |
| Elections                             |                | \$0.00                 |                        | \$0.00                           |               |
| Community Improvement Project         | \$0.00         | \$0.00                 | \$0.00                 | \$0.00                           | \$0.00        |
| Neighborhood Purpose Grants           | \$9403.88      | \$0.00                 | \$9403.88              | \$11657.83                       | \$-2253.95    |
| Funding Requests Under Review: \$0.00 |                | Encumbrances: \$0.00   |                        | Previous Expenditures: \$7083.01 |               |

| Expenditures     |                        |            |                                      |                                |              |                  |
|------------------|------------------------|------------|--------------------------------------|--------------------------------|--------------|------------------|
| #                | Vendor                 | Date       | Description                          | Budget Category                | Sub-category | Total            |
| 1                | GOOGLE GSUITE ARLETANC | 02/02/2021 | January,2021 email for NC            | General Operations Expenditure | Office       | \$95.22          |
| 2                | STAPLES 00104802       | 02/05/2021 | outreach for Feb. 2021....mailer     | General Operations Expenditure | Outreach     | \$923.22         |
| 3                | OFFICE DEPOT #902      | 02/06/2021 | Office supplies                      | General Operations Expenditure | Office       | \$94.15          |
| 4                | PY ARLETA SELF STORAGE | 02/22/2021 | Monthly rent for storage/office rent | General Operations Expenditure | Office       | \$480.00         |
| <b>Subtotal:</b> |                        |            |                                      |                                |              | <b>\$1592.59</b> |

| Outstanding Expenditures |                        |            |  |                                |              |          |
|--------------------------|------------------------|------------|--|--------------------------------|--------------|----------|
| #                        | Vendor                 | Date       | Description  | Budget Category                | Sub-category | Total    |
| 1                        | Concept to Web         | 02/08/2021 | website maintenance, content and hosting for February, 2021... | General Operations Expenditure | Office       | \$150.00 |
| 2                        | AARON SHEPHERD DEVANDY | 02/16/2021 | Website maintenance, content and hosting for January 2021      | General Operations Expenditure | Office       | \$150.00 |

|                              |                                  |            |   |                                |        |                   |
|------------------------------|----------------------------------|------------|---|--------------------------------|--------|-------------------|
| 3                            | Northridge Hospital Foundation   | 02/17/2021 | To approve up to \$5,000 grant to support Center Assault Treatment Services for their 19th annual Victory for Victims walk/run. This year live and virtual.   | Neighborhood Purpose Grants    |        | \$5000.00         |
| 4                            | LAFD Foundation                  | 02/18/2021 | To make safety improvements to LAFD Station 7 to protect first responders against COVID   | Neighborhood Purpose Grants    |        | \$1657.83         |
| 5                            | Concept to Web                   | 03/02/2021 | Website maintenance, content, creation and hosting for March, 2021  | General Operations Expenditure | Office | \$150.00          |
| 6                            | Mission Community Police Council | 03/04/2021 | Funds will be used to provide cadet uniforms both professional and athletic. All uniforms are the property of LAPD and will be returned upon graduation. Also to provide new color guard equipment. ... | Neighborhood Purpose Grants    |        | \$5000.00         |
| <b>Subtotal: Outstanding</b> |                                  |            |   |                                |        | <b>\$12107.83</b> |

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Arleta Neighborhood Council

**SECTION I - APPLICANT INFORMATION**

1a) Foothill Area Boosters Assoc 95-4065789 California 06/1986  
*Organization Name* *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 12760 Osborne St Pacoima CA 91331  
*Organization Mailing Address* *City* *State* *Zip Code*

1c) \_\_\_\_\_  
*Business Address (if different)* *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**  
Police Officer III Claudia DeLaCruz (818)485-0631 37616@lapd.online  
*Name* *Phone* *Email*

2) Type of Organization- Please select one:  
 Public School (not to include private schools) **or**  501(c)(3) Non-Profit (other than religious institutions)  
 Attach Signed letter on School Letterhead **Attach IRS Determination Letter**

3) Foothill Area Police Station Pacoima CA 91331  
*Name / Address of Affiliated Organization (if applicable)* *City* *State* *Zip Code*

**SECTION II - PROJECT DESCRIPTION**

4) Please describe the purpose and intent of the grant.  
 Foothill Area Boosters Association is requesting a grant to assist with the overall cost to provide Foothill Cadets and all Foothill Youth programs with uniforms both professional and athletic. Most of the cost is usually covered through fund raisers and sponsorships from different entities, unfortunately due to hardships of 2020 most sponsors were understandably unable to help. The Los Angeles Police Department does not provide any funding for The Cadet Leadership program.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.  
 (Grants cannot be used as rewards or prizes for individuals)  
 The funds will be utilized to provide uniforms for all youth participants. Foothill Cadets need the proper athletic uniform for physical education and a Class A uniform for community service events. All uniforms are property of Los Angeles Police Department and will be returned upon retirement from the program.

We will also use the funds to start a Color Guard here at Foothill Cadet Post. We will require equipment such as, flags, practice rifles, gloves, ascots, parade rifles, etc... This is needed to present the National Color Guard at the many Community Events that we participate in. Thank you for your consideration.