



ARLETA NEIGHBORHOOD COUNCIL

Board Meeting
Tuesday, December 17, 2013
6:30 p.m. – 9:00 p.m.

Beachy Elementary School
9757 Beachy Avenue
Arleta, CA 91331

The public is requested to fill out a **Speaker Card** to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at: Canterbury Elementary School - 13670 Montague St. Arleta, Branford Recreation Center - 13310 Branford St. Arleta, El Super Market - 9710 Woodman Ave. Arleta, Sharp Avenue Elementary School- 13800 Pierce Street. Beachy Elementary School-9757 Beachy Avenue, Arleta, CA 91331.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the *Arleta NC Board at 818-406-6526 or e-mail president@arletanc.org*

Light refreshments will be served. (Board and community mixer from 6:00-6:30PM)

1. Call to Order, Roll Call. Pledge of allegiance (5 min)
2. Presidents Message (5 min) 2b. Welcoming remarks to new businesses in Arleta.

Presentations/Community information:

- 3.a Review of the Arleta Neighborhood Council's Code of Conduct. 3 b. Character Counts Program (5 min)
4. General Public Comment on Items Not Listed on Today's Agenda (2 min per speaker)
5. Report from Public Safety Departments from L.A.P.D Senior Lead Officer Lee Perry or any LAFD representatives. Updates from any other government officials (Congressman Cardenas's Office, Assemblyman Bocanegra's Office, Lorena Bernal, Councilmember's Nury Martinez's Office, Representative from Monica Radcliff's Office, or any other City Departments. (15min)
6. Board comments on items not on today's agenda (2 min per speaker)
7. Presentation and discussion on the Arleta NC Committee operations and email etiquette. Presentation from Melvin Canas. (10 min for presentation, 5 min for questions)
8. Committee reports of from Outreach, Improvement and Budget, and (5 min.)
9. Discussion/Motion/Vote on the recommendation from the Elections Adhoc Committee(E.A.C.) for the spending authorization of the allocated funds of \$3700 for the 2014 Neighborhood Council Elections. Region 1 election will be in March 2014. (5 min)

Board Business:

10. Approval of the minutes for the meeting of November 19, 2013.

11. a. Discussion and possible board action on treasurer's report. 8 b. Monthly Reconciliation for November 2013(5 min)

12. Discussion and possible board action on the identifying office space for the Arleta NC. Update (5 min)

13. Discussion/Motion/Vote on the reimbursement request from ANC Outreach Chair Pastor Sammy Vazquez in the amount \$98.00 from the Outreach Committee Budget. The reimbursement is for expenses incurred while organizing the attendance of the ANC at the Pacoima Holiday Parade.

14. Status update of Arleta Gateway Sign Project (5 min)

15. Appointment of new Committee members for Outreach, Community Improvement, Budget, and Adhoc Public Safety Committee.

16.a Discussion/Motion/Vote on the recommendation from the Executive Committee to purchase a time clock for the ANC's monthly board meeting with a budget not to exceed \$300.00.

16.b Discussion/Motion/Vote on the recommendation from the Executive Committee to purchase four cell phones and cell service for the use of committee chairs to conduct ANC business with a budget not to exceed \$1250.00 for equipment, and \$1,200 for cell service.

17. Discussion/Motion/Vote on the recommendation from the Community Improvement Committee to organize and participate in a community clean up with Council Member Nury Martinez's Office with a possible date in January 2014, with a budget not exceed \$800.00. The funds will be used to purchase supplies including materials, equipment and food for volunteers.

18.b (**Update Date on this item**): Discussion on the complaint filed with the Arleta Neighborhood Council by Ms. Joy Bizar on June 18, 2013. 18b. Discussion on the complaint filed with the Arleta NC by Mr. Guy Dion.

19. Next meeting of the ANC Board meeting will be January 21, 2014 at 6:30PM at a Beachy Elementary School.

20. Adjournment

Please be advised that the bylaws of the Arleta Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the bylaws are available during every meeting.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be obtained from the Department of Neighborhood Empowerment.