



## ARLETA NEIGHBORHOOD COUNCIL General Meeting of the Board

**July 20, 2010  
6:30 p.m. – 8:30 p.m.**

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**Arleta First Assembly of God  
9757 Arleta Ave.  
Arleta, CA 91331**

The public is requested to fill out a "**Speaker Card**" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at: Canterbury Elementary School - 13670 Montague St. Arleta, Branford Recreation Center - 13310 Branford St. Arleta, Department of Motor Vehicles @ Van Nuys Blvd./Canterbury, Gigante Market - 9710 Woodman Ave. Arleta, Vallarta Market - 9011 Woodman Ave. Arleta, U.S. Post Office, Arleta station – 9454 Arleta Ave., Arleta, Libreria Christiana Emmanuel – 9038 Woodman Ave., Arleta, Mi Taco Mexican & Seafood – 13439 Osborne St., Arleta, Walgreens – 9750 Woodman Ave., Arleta, Tacos El Oso – 14018 Van Nuys Blvd., Arleta

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Empowerment Analyst, Amelia Herrera-Robles at (818) 374-9895 or by e-mail to [Amelia.herrera-robles@lacity.org](mailto:Amelia.herrera-robles@lacity.org).

1. Call to Order, Roll Call, pledge of allegiance and self introductions - This meeting shall be facilitated by the Arleta Neighborhood Council and by the Action of the Arleta Neighborhood Council on May 18, 2010 (5 min)
2. General Public Comment on Items Not Listed on Today's Agenda (2 min per speaker)
3. Review and approval of the minutes for General Meeting of June 15,2010. (5 min)
4. Report from L.A.P.D senior lead officer Lee Perry and any other city official. (10 min )
5. Discussion and Possible board Action – Fill Board Vacancies. See list of current vacancies below (10 min)

### **Seat Candidate Qualification**

**Renters 1 Any person who rents and resides in a home, condominium, townhouse or apartment within the boundaries of the ANC.**

**Parks 1 Any person who works at the park or participates in park activities on a regular basis and has the authorization of the Park Director**

6. Committee reports if any from Outreach, Improvement and Budget. (5 min.)
- 7 . ANC Presidents update on community issues and Board progress (5 min.)

**8.** Discussion and Possible Board action on the approval of committee board members to fill committees and fill up to 4 Board members on each committee with each committee still in need of 1 opening available.(10 min.)

Outreach members

(chair) Kelly Magallanes

Saul Perez

Shelby Lamar

Budget members

(Chair) Loyce Lacson

Cyndee Riding

Guy Dionne

Community improvement

(Chair) Benny Bernal

John Hernandez

Benny Bernal Jr.

**9.** Discussion and possible board action on the ANC Presidents request to establish an ad-hoc by-law committee. The purpose of the committee will be to address issues and topics of a specific nature, such as omissions, additions/ deletions to the newly approved by-laws. The duration / report back time of the committee will be within 60 days (10 min)

**10 .** Discussion and possible board action on hiring the minute taker on a recurring basis for general or special meeting only or as needed not to exceed \$ 950.00 annually.(5 min.)

**Posponed/ waiting for additional information from Empowerla department.**

**11.** Discussion and possible board action to renew contract will Aaron Devandry to continue as webmaster for the Arleta NC for a period of one year at a cost of \$1800.00 (10 min)

**12.** Discussion and possible board action on accepting what is described as a community Orphan area as requested by the Neighborhood Commisioners. East of Laurel Canyon up to Rincon St .and south of Branford up to the Tujung wash with is right behind the Assemblyman/ Councilman Sun Valley Office.(10 min)

**13.** Discussion and possible board action on the proposed Septic Systems Ordinance crafted by the City's Bureau of Sanitation (BOS). This ordinance will apply significant charges for inspections and permits for sites that have Onsite Wastewater Treatment Systems (OWTS)--that is, septic tanks. SOME ordinance on this subject is required by the Regional Water Quality Control Board, and so the City Council will be considering the BOS-recommended ordinance soon. (20 min)

**14.** General Public Comment on Items not Listed on Today's Agenda item.(5 min)

**15 .** Board comment on items not listed on today's Agenda

**16.** Adjournment

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Please be advised that the bylaws of the Arleta Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the bylaws are available during every meeting.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be obtained from the Department of Neighborhood Empowerment by contacting Amelia Herrera-Robles at (818) 374-9895 or [Amelia.herrera-robles@lacity.org](mailto:Amelia.herrera-robles@lacity.org).

Minutes of the  
**ARLETA NEIGHBORHOOD COUNCIL (ANC)**  
**GENERAL BOARD MEETING**  
**Tuesday, June 15, 2010, 2010**

at Beachy Avenue Elementary School, Auditorium, 9757 Beachy Ave., Arleta, CA 91331

**1. Call to Order, Roll Call, Pledge of Allegiance and opening remarks.**

President Jim Kallas called the Meeting to order at 6:37 p.m. The Pledge of Allegiance was said. Roll Call was taken by Secretary Luisa Chajon. Board Members present: Jim Kallas, Saul Perez, Loyce Lacson, Luisa Chajon, Bennie Bernal, Bennie Bernal, Jr., Guy Dionne (late), Chris Garcia, John Hernandez, Kelly Magallanes, Henry Ng, Cyndee Riding, Lamar Shelby and Sammy Vasquez.

Board Members absent: Robert Rouge.

Thirteen of the 15 Board Members were present at this time. A quorum is nine or more, so the Board could make Motions and take votes. Also attending were approximately nine Stakeholders and Guests.

Mr. Kallas made opening remarks, explaining that the ANC is beginning to outreach "to build a good base."

**2. Public Comments**

There were no public comments at this time.

**3. Review and approval of the Minutes for the Special and General Meetings facilitated by the Department of Neighborhood Empowerment on May 18, 2010 and June 2, 2010**

Mr. Kallas noted that the Minutes of the May 18 General and Special, and June 2, 2010 Special Board Meetings were e-mailed to Board Members for their review. Also, the Executive Board reviewed the Minutes and did not find any errors.

**MOTION** (by Mr. Kallas): to approve the Minutes of the May 18, 2010 General Board Meeting as written.

**MOTION PASSED** unanimously by a hand vote.

**MOTION** (by Mr. Kallas): to approve the Minutes of the June 2, 2010 General Board Meeting as written.

**MOTION PASSED** unanimously by a hand vote.

**MOTION** (by Mr. Kallas): to approve the Minutes of the May 18, 2010 Special Board Meeting as written.

**MOTION PASSED** unanimously by a hand vote.

**4. Public Officials Reports**

[The following report was given during Item #2.] Yolanda Anguiano, District Representative for State 39th District Assemblyman Felipe Fuentes (818-504-3911; Yolanda.Anguiano@asm.ca.gov), distributed “Community Guides” and introduced an intern, and offered support to the ANC and the community. She also distributed a “Senior Luau Luncheon Resource Fair” flyer for the July 21<sup>st</sup> 9:00 a.m. – 1:00 p.m event at Nikkei Village, 9551 Laurel Canyon Blvd., Pacoima, noting that the event needs support.

**5. Discussion and possible action – fill Board vacancies.**

Renters (1) -- Any person who rents and resides in a home, condominium, townhouse or apartment within the boundaries of the ANC.

Parks (1) -- Any person who works at the park or participates in park activities on a regular basis and has the authorization of the Park Director

Mr. Kallas explained that the Renters and Parks category Board positions are available, and noted that there were no Candidates at this time.

**6. Committee reports: Outreach, Improvement and Budget.**

Outreach: Ms. Magallanes described a “successful . . . outreach program, especially National Night Out”; she contacted many local vendors and will report more at the next [July 20<sup>th</sup>] General Board Meeting. Mr. Perez read a letter regarding the Tuesday, August 3<sup>rd</sup> National Night Out event; the ANC will allocate \$3,000. Mr. Kallas described a “very productive” Outreach Committee Meeting.

**7. Discussion and possible action [see below Motion].**

Mr. Kallas explained that when the ANC lost its Office, it needed to put its equipment in storage; the ANC has been “paying approximately \$85 per month.”

**MOTION** (by Ms. Riding, seconded by Mr. Shelby): to pay Arleta Self Storage a sum not to exceed \$600.00 for a six-month time period.

**MOTION PASSED** by a hand vote.

**8. Discussion and possible action on hiring the Minutes Writer on a recurring basis for General or Special Meetings only or as needed not to exceed \$950.00 annually. There was extensive discussion regarding reasons for having a non-Board Member write the Minutes, under what arrangement the Minutes Writer could be hired and the approximate cost. Mr. Perez clarified that there was no previous relationship between the ANC and the AppleOne Agency because DONE (L.A. Dept. of Neighborhood Empowerment) Project Coordinators Grayce Liu and Amelia Herrera-Robles had brought the Minutes Writer in to write the Minutes, not the ANC.**

**MOTION** (by Ms. Lacson, seconded by Ms. Riding): to TABLE this Item until the July 20th General Board Meeting or until there is sufficient information to bring this Item to the Board.

**MOTION PASSED** unanimously by a hand vote.

9. **Discussion and possible action** [see below Motion].

Ms. Riding said “the sound system is fine . . . I don’t see a need to spend another thousand dollars.” Mr. Perez described difficulties hearing the previous [General Board] Meeting’s audio recording and additional equipment that’d be purchased, and noted “we’re passing [the microphones] around and it’s creating a lot of feedback . . . [having a good sound system will help] transparency and accuracy . . . we have the money.” Ms. Chajon observed “it was really hard to hear those that didn’t have a microphone . . . [if additional microphones are purchased] we’ll be prepared for the next time we get a large amount of people at a Meeting.” Ms. Magallanes “would like to see the money put back into the community.” Mr. Kallas pointed out that the last General Board Meeting “had to stop for the microphones to be passed around.” Ms. Lacson clarified that “this is about the microphones, not about the Minutes Writer . . . These microphones could also be used for” community events.

**MOTION** (by Mr. Vasquez, seconded by Mr. Dionne): to purchase eight microphones, and stands and cables, at a cost not to exceed \$900.00.

**MOTION PASSED** with six in favor, two opposed and three abstained.

10. **Adjournment**

**MOTION** (by Ms. Lacson): to **ADJOURN** the Meeting.

**MOTION PASSED** unanimously by a voice vote.

The Meeting was **ADJOURNED** at 7:40 p.m.

11. **Board Orientation** facilitated by Thomas Soong, Project Coordinator, DONE (213-485-1360; cell 323-359-2579); Thomas.Soong@LACity.org; www.EmpowerLA.org), Mr. Soong facilitated the Board Orientation.

# FACTSHEET

## PROPOSED OWTS ORDINANCE SUMMARY

### PURPOSE (Why):

- Comply with AB885, City's MOU with RWQCB.
- Prevent construction delay and slowdown for properties on septic tanks. If City is not in compliance with MOU, construction permitting for new development and redevelopment with OWTS (septic tanks) will need to go to state RWQCB for approval.
- Comply with water quality requirements. Protect groundwater and surfacewater from bacteria & nitrogen impacts from unregulated sources.

SUMMARY: Require operating permits along with periodic inspection.

### CITYWIDE OWTS:

- **11,643 total OWTS**
- **2,307 in High Risk areas**
- **6,192 built before cesspool use was prohibited**
- **8,024 (69%) have sewers available to them (less than 200 feet)**

### GOAL

- Protect the quality of the water and comply with State mandates and water quality requirements.
- Have all properties in the City of Los Angeles connected to the sewer system, if available, and upon the need to replace failed OWTS.

### PROPOSAL:

1. Require all OWTS owners to obtain operating permits every 5 years for conventional systems and 3 years in high risk areas. All OWTS shall be inspected when permit renewed.
2. Require all supplemental OWTS to have an Operation & Maintenance contract agreement with service providers and have this agreement on file with the City.
3. Prohibit new conventional OWTS in high risk areas—new construction work in high risk areas will require connection to sewer, or installation of supplemental OWTS.
4. Reaffirm City's policy banning the use of cesspools in any future construction
5. Require sewer connection for any new development and redevelopment or replacement of existing OWTS, if the sewer is available within 200ft.
6. Require any property with a failed OWTS that require replacement in a high risk area to connect to the public sewer if it is available within 200 feet, or install an advanced treatment OWTS system if the public sewer is not available.
7. Continue to identify possible funding solutions to assist property owners in upgrading the OWTS or connecting to the sewer system.
8. Establish an oversight program to set minimum standards and qualifications for OWTS designers, installers, inspectors, and service providers.
9. MOU requires ordinance by Dec 31, 2010. Ordinance effective Dec 31, 2011, one year later.

## ESTIMATED ORDINANCE COMPLIANCE COST

### Operating Permit Fee (paid to City)

Conventional OWTS outside of High-Risk areas	Conventional OWTS in High-Risk areas	Supplemental/Advanced OWTS In High-Risk areas
\$300 fee for a 5-year permit which equates to an annual cost of \$60	\$350 fee for a 3-year permit which equates to an annual cost of \$117	\$800 fee for a 3-year permit which equates to an annual cost of \$267

### Estimated Costs for Pumping and Inspection by service providers (Paid to Service Providers)

	Conventional OWTS Outside High Risk Areas		Conventional OWTS in High Risk Areas		Supplemental OWTS in High Risk Areas	
	Frequency	Amount	Frequency	Amount	Frequency	Amount
Certified Inspection Cost	5-years	\$900	3-years	\$900	Included in Service Contract	Included in Service Contract
O&M Contract Cost With Service Providers	Not Applicable	Not Applicable	Not Applicable	Not Applicable	3-years	\$9000
Monitoring & Reporting Cost**	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Quarterly	\$200
<b>ANNUAL TOTAL</b>		<b>\$180</b>		<b>\$300</b>		<b>\$3100</b>

\*\* Monitoring and Reporting is only required for Supplemental OWTS in High Risk Areas.



## **CITY OF LOS ANGELES PROPOSED** **OWTS ORDINANCE**

**NON HIGH-RISK AREAS**

**HIGH-RISK AREAS**

**5-YEAR OPERATING PERMIT**

**3-YEAR OPERATING PERMIT**

- Average cost of \$60 per year \*
- Fees paid once every 5 years
- Inspection Certification every 5 years
- Inspection cost ~\$900

- Average cost of \$117 per year \*
- Fees paid once every 3 years
- Inspection Certification every 3 years
- Inspection cost ~\$900

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*\*We are evaluating the possibility of reducing the Operating Permit fees.*





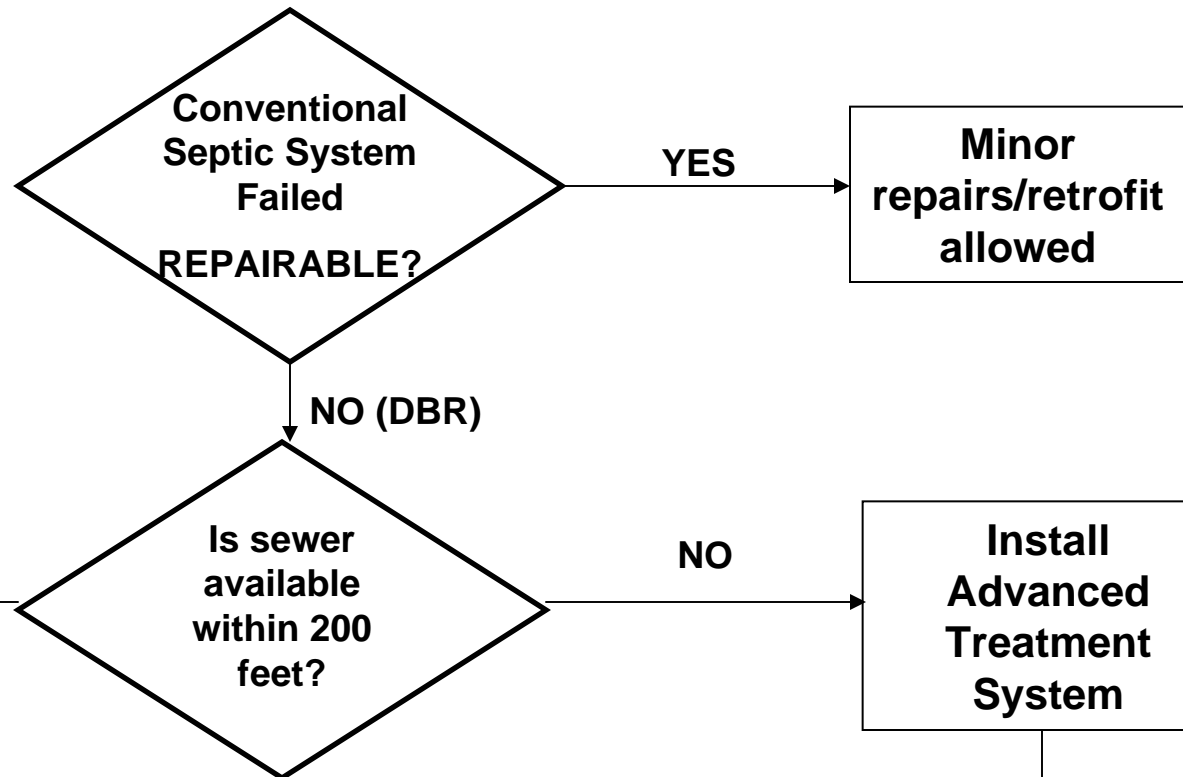
# Septic System Failure & DBR (Damage Beyond Repair)

CITY OF LOS ANGELES



**SANITATION**  
DEPARTMENT OF  
PUBLIC WORKS

## HIGH-RISK AREAS



**Cost: average 3BR home**

- Sewer Facility Charge (one time fee) = \$774 (City fee)
- Sewer Service Charge = \$360/year (City fee)
- Cost of Constructing Lateral (50-100ft) = ~\$20K-30K (Paid to Contractors)

**Cost (paid to contractors)**

- \$30K Construction
- O&M ~ \$3,000/year

*\*We are evaluating the possibility of reducing the Operating Permit fees.*



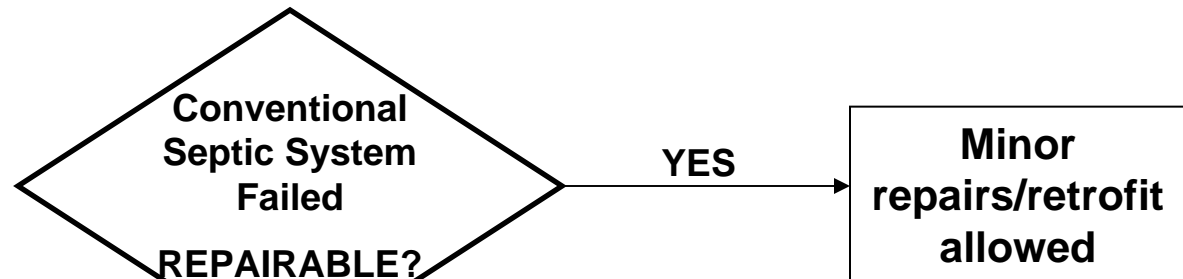
# Septic System Failure & DBR (Damage Beyond Repair)

CITY OF LOS ANGELES

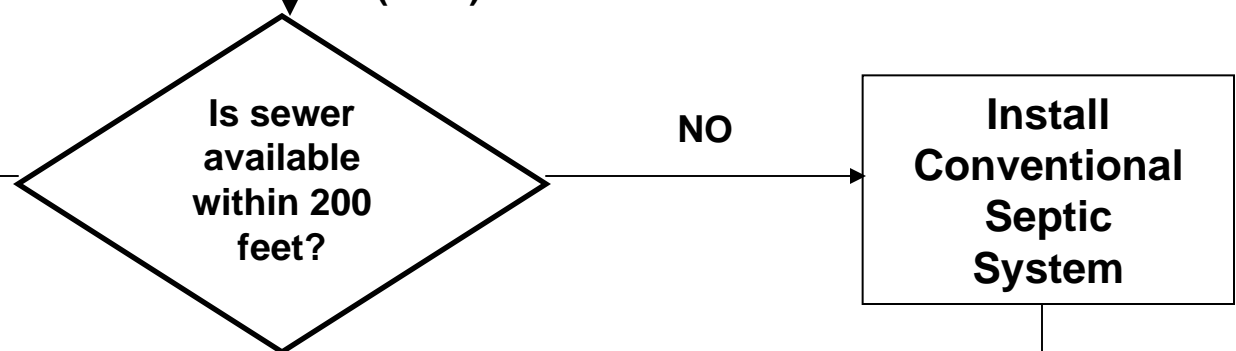


**SANITATION**  
DEPARTMENT OF  
PUBLIC WORKS

**NON HIGH-RISK AREAS**



NO (DBR)



**Cost: average 3BR home**

- Sewer Facility Charge (one time fee) = \$774 (City fee)
- Sewer Service Charge = \$360/year (City fee)
- Cost of Constructing Lateral (50-100ft) = ~\$20K-30K (Paid to Contractors)

**Cost (paid to contractors)**

- \$15K Construction

*\*We are evaluating the possibility of reducing the Operating Permit fees.*